

# Woking Borough Council

Civic Offices, Gloucester Square, Woking, Surrey, GU21 6YL

(01483) 755855

[wokbc@woking.gov.uk](mailto:wokbc@woking.gov.uk)

[www.woking.gov.uk](http://www.woking.gov.uk)



21 December 2023

## THIS IS NOT A CIRCULAR

Dear Sir/Madam,

### NEIGHBOUR NOTIFICATION LETTER – APPLICATION FOR PLANNING PERMISSION

**Reference:** PLAN/2023/1002  
**Application Type:** Householder  
**Proposal:** Proposed extension and alteration of existing outbuilding to create habitable accommodation in the roof space.  
**Location:** Old Orchard , Kettlewell Hill, Horsell, Woking, Surrey, GU21 4JA

The above application has been received by the Council. If you wish to view details of the application, including plans and supporting documents, these are available to view on the Council's website. You can access these details at [www.woking.gov.uk/planning-and-building-control/planning](http://www.woking.gov.uk/planning-and-building-control/planning)

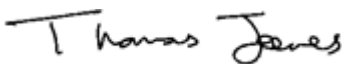
Alternatively you can visit the Civic Offices between 9am and 4.45pm Monday to Friday (excluding bank holidays) to view them at one of our public terminals. A member of our Customer Services Team will be available to assist you. Please bring this letter with you as it contains the application number.

Any comments you wish to make must be in writing and may be submitted online, by letter or email ([developmentmanagement@woking.gov.uk](mailto:developmentmanagement@woking.gov.uk)) **by 14 January 2024**. Please quote the application number in your response. Due to the volume of letters received, the Council is unable to enter into correspondence.

Please bear in mind that any comments you send to the Council cannot be treated as confidential and will be available for public inspection. If you consider any information to be "personally sensitive" please do not put such information into any comments you submit to the Council. Any comments submitted which, in the Council's opinion, are of an offensive or discriminatory nature will be removed and not taken into account when determining the application.

Please see the reverse of this letter for further information on the decision making process.

Yours faithfully,



Thomas James  
Development Manager

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## PLANNING APPLICATION NO: PLAN/2023/1002/HOU

### List of Neighbours Notified

**Date Consultation Expires:** 14 January 2024

#### Neighbour's Address

#### Sent Date

2 Fairlawn Park, Horsell, Woking, Surrey, GU21 4HT, 21.12.2023

6 Fairlawn Park, Horsell, Woking, Surrey, GU21 4HT, 21.12.2023

4 Fairlawn Park, Horsell, Woking, Surrey, GU21 4HT, 21.12.2023

1 Grange Mews, Kettlewell Hill, Horsell, Woking, Surrey, GU21 4JA, 21.12.2023

3 Grange Mews, Kettlewell Hill, Horsell, Woking, Surrey, GU21 4JA, 21.12.2023

2 Grange Mews, Kettlewell Hill, Horsell, Woking, Surrey, GU21 4JA, 21.12.2023

Horsell Grange House, Kettlewell Hill, Horsell, Woking, Surrey, GU21 4JA, 21.12.2023

5 Channings, Horsell, Woking, Surrey, GU21 4JB, 21.12.2023

6 Channings, Horsell, Woking, Surrey, GU21 4JB, 21.12.2023