

# EVENT MANAGEMENT PLAN

For

**ZICHRON REUVEN AHARON Ltd  
t/a EITZ HACHAIM**

**43 GLENGALL ROAD  
EDGWARE HA8 8SZ**

Prepared by

***PPMS***

**Planning and Project Management Services  
32 Sneath Avenue  
London NW11 9AH  
[info@ppms.co](mailto:info@ppms.co)  
[www.ppms.co](http://www.ppms.co)**

## 1.0 INTRODUCTION

This Event Management Plan has been prepared by PPMS on behalf of the Zichron Reuven Aharon Ltd t/a Eitz Hachaim (“Eitz Hachaim”), a synagogue part of The Federation of Synagogues, situated at 43 Glengall Road Edgware HA8 8SZ. Consent was granted by an Inspector under appeal reference APP/N5090/W/23/3321620 subject to several conditions.

Condition 6 states:

Unless within one month of the date of this decision an events/activity management plan is submitted in writing to the local planning authority for approval, and unless the approved plan is implemented within one month of the local planning authority’s approval, the use of the site as a Class F.1(f) (Synagogue) shall cease and all equipment and materials brought onto the land for the purposes of such use shall be removed until such time as a scheme is approved and implemented.

Upon implementation of the approved events/activity plan in this condition, that plan shall thereafter be complied with. In the event of a legal challenge to this decision, or to a decision made pursuant to the procedure set out in this condition, the operation of the time limits specified in this condition will be suspended until that legal challenge has been finally determined. to supply an event management plan. Despite several requests to the Local Planning Authority requesting

This Statement sets out the current and proposed management and operational procedures to be undertaken by the Synagogue.

## 2.0 HISTORY BACKGROUND

The Eitz Hachaim synagogue is part of the Federation of Synagogues and has been operating as a synagogue since September 2022. During this time it has been functioning as an Orthodox Jewish Synagogue and Learning Centre. It has been well received and promoted by all its neighbours.

As all the regular attendees live locally (within 1 kilometre) virtually all the access to the site is pedestrian most of the year. Notwithstanding that any vehicular travel is prohibited on Sabbath and Religious Festivals.

## 3.0 EVENT MANAGEMENT PLAN PREPERATION AND STRUCTURE

This plan sets out clearly how the synagogue operates providing:

- Capacity limitations
- Days and Hours of Operation
- Management and Supervision
- Arrivals and Departures
- Synagogue Management & Nominating Officers
- Implementation and Monitoring Plan
- Management of Functions within the Existing Buildings.
- Refuse storage and collection.
- Implementation date and review date

### **3.1 Synagogue Capacity Limitations**

By condition No 3 imposed by the Planning Inspector “No more than a maximum of 80 persons shall be present on site in connection with the synagogue use and its ancillary activities at any one time”.

### **3.2 Days and Hours of Operation**

By condition No 4 imposed by the Planning Inspector “The use hereby permitted shall only take place between the hours of 07:00 and 22:00 on any day, except on the occasion of the Jewish Pentecost, when this restriction shall not apply”.

### **3.3 Management and Supervision**

The synagogue is managed by a small committee of honorary officers currently comprising of:

Mr Shlomi Rokach 07921682267  
Mr Gav Rokach and  
Mr Yanki Lebovics.

### **3.4 Arrivals and Departures**

The synagogue is constrained by its actual physical size, and as such only serves the immediate locality. It is noted that all members live within 1000 metres of the site. Accordingly, almost all arrivals and departures are by foot every day of the week.

A very small number occasionally arrive on bicycle or scooter on weekdays only. It should be noted that in this context weekdays referred to include Sundays and any day not being a Jewish Religious Festival where any form of travel other than pedestrian is prohibited.

### **3.5 Synagogue Management Implementation & Nominating Officers**

The synagogue maintains a car free policy and promotes all access to the synagogue to be by foot. This policy is actively pursued in the interests of good neighbourliness and the maintenance of the free flow of traffic locally.

The synagogue maintains a CCTV system (Details held for 30 days then over written) which ensures members and attendees adhere to the car free policy.

Samples of the CCTV can be seen below with clear date stamps in the top left hand corner.

Mr Shlomi Rokach is the nominated officer to ensure the synagogue’s parking policy is maintained.



### 3.6 Management of Events

#### Daily Prayers

Morning Monday to Friday 07:00 to 08:00  
Sunday 08:00 to 09:00

Afternoon and Evening Services are generally about an hour before sunset in the winter time and generally 20:00 during the summer.

Weekday services average attendance 20 – 40.

#### Sabbath and Festivals

Morning Saturday and Festivals 09:00 to 12:00 Average attendance 45

Afternoon and Eve of Sabbath/Festivals take place about an hour and half before sunset. Average attendance 50 - 60

**All attendance is strictly limited to arrival on foot for religious observance. It should also be noted that it is customary for families to get together on Festivals so many members are away on Festivals that compensate for guests staying locally with family. It is for this reason that the community is not enlarged for the Festivals and as such is no different to a regular Sabbath.**

## **Bar Mitzvahs**

As the premises have little excess space, celebrating Bar Mitzvahs takes place within the usual Sabbath Services, and guests are invited to the homes of the celebrants or other larger locations.

## **Circumcisions**

The only event that may take place that may involve a vehicle arrival is a circumcision. In the last 12 months there have been two. These only take place in the synagogue on a weekday and during daylight hours. This could involve the mother and baby being brought to the synagogue by car. In this instance the drive between 43 and 41 would be made available for parking. The gated access can be seen in the photograph below. This is also the only type of event that could involve relatives coming from outside the immediate area to attend. Once again, the physical constraints of the property mitigate against large numbers. On Street Parking is available as detailed in the Parking Beat Survey submitted with the appeal. It is unlikely that more than three or four vehicles would be expected, and they would be told of the synagogues strict parking policy.



The building has three emergency exits which are clearly marked and known to all people attending.

### **4.0 Implementation Date and review dates of this Plan**

This plan, in force since inception (August 2022), will be reviewed before the Jewish New Year annually.

### **4.1 Refuse Storage and Collection Arrangements**

The existing arrangement is as shown below:



Now that planning permission has been granted the synagogue will be contracting with a commercial refuse collection (Local Authority and/or other) on an annual basis with paladins sited as shown in the photograph.

This plan will be reviewed annually and updated as appropriate.

Any issues arising from the synagogue use should be addressed to the nominated honorary officer Mr Shlomi Rokach.

## **PLANNING AND PROJECT MANAGEMENT SERVICES**