

Your ref:
Our ref: 23/02277/F
Please ask for: Lynn-Marie Elliott
Direct dial:
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Ms H Spriggs And Mr G Boyce
c/o Anglia Building Consultants Ltd
Mr Nick Seaton
Villeneuve
Basin Road
Outwell
Norfolk
PE14 8TQ

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

21 December 2023

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Construction of a rear single storey extension and detached double garage with hobby room over, and formation of new vehicle access. at 36 New Road Upwell Wisbech Norfolk PE14 9AB**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. Please amend the red line on the location plan to include works to the highway for access.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Lynn-Marie Elliott**

Yours faithfully

A handwritten signature in black ink, appearing to read 'L. Gore'.

Executive Director
Environment and Planning

