



Aylesbury Area

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x) Northing (y)

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

We would like to fit secondary glazing to 10 windows across the ground and first floor, this is primarily to improve the thermal efficiency of the property, but will have the added benefit of reducing noise from Horn Street itself. The windows which we are looking to fit the secondary glazing to, are on the front and side of the house.

We are looking to fit Horizontal slider secondary glazed windows to 8 windows, and lift out secondary glazing to 2 further small windows. The Horizontal sliders have narrow mullions completely in line with the existing wooden mullions. The secondary glazed mullions will be less than a third of the width of the existing wooden mullions, and as such will not be visible from the outside. The lift outs do not have any mullions and as such will not be seen externally. Note the larger windows are too large to install lift outs, and as such we need the Horizontal sliders with mullions.

The secondary glazing will sit about 2cm back from the existing windows, and as such there will be no changes required to the existing windows. The installation of the secondary glazing is fully reversable, again with no impact on the existing windows.

We will get the frames of the secondary glazing powder coated to match the off white paint work we have both in the interior and exterior. The frames of the secondary glazing are slimline and will not be visible from the outside. We will fit thermally efficient glass (at additional cost) to improve the thermal insulation which the secondary glazing provides.

We have had quotes and a site survey from Selectaglaze, whose contact details I list below. Selectaglaze are experts in supplying and fitting secondary glazing to listed buildings, and have installed in other houses in Winslow, and also work with Cambridge Colleges.

The horizontal sliders which we plan to fit can be seen here:

<https://www.selectaglaze.co.uk/product-range/series-10-slimline-horizontal-sliding>

The lift outs which will be fitted to the 2 smallest windows are here:

<https://www.selectaglaze.co.uk/product-range/series-31-slimline-lift-out>

SelectaGlaze contact details:

Selectaglaze Ltd, Alban Park, Hatfield Road, St. Albans, Herts, AL4 0JJ,

<https://www.selectaglaze.co.uk/>

Has the development or work already been started without consent?

Yes

No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

Don't know

Grade I

Grade II*

Grade II

Is it an ecclesiastical building?

- Don't know
 Yes
 No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- Yes
 No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- Yes
 No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- Yes
 No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- Yes
 No

If Yes, do the proposed works include

a) works to the interior of the building?

- Yes
 No

b) works to the exterior of the building?

- Yes
 No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- Yes
 No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- Yes
 No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

As described in the summary above we are fitting secondary glazing to 10 windows across the ground and 1st floor. For the avoidance of doubt:

- Nothing is being removed
- The installation is also completely reversible (and this has been confirmed by SelectaGlaze)
- The current windows will not be changed at all

I attach photos of the windows which will be upgraded, there are 3 types of window.

- 6 large windows with 6 panes of glass, in a 3 x 2 arrangement (3 horizontal x 2 vertical). These windows are across the ground and 1st floor. The middle bottom window pane opens, the rest of the windows are fixed.
- 2 small windows with 2 panes of glass. The windows are painted shut, and are situated on the ground floor in the hall.
- 2 medium sized windows with 4 panes of glass in a 2 x 2 arrangement. One of the bottom panes opens.

Materials

Does the proposed development require any materials to be used?

- Yes
 No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

Windows

Existing materials and finishes:

The existing windows have wooden frames, and painted off white (F&B Pointing).

Proposed materials and finishes:

The secondary glazing will be fitted behind the existing windows, the frames are made of Aluminium, this will be powder coated by the installer in the same colour as the wooden windows (F & B Pointing). The windows will have thermally efficient low E glass, which will provide a combined U-Value of approximately 1.8W/m²k

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- Yes
 No

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- Yes
 No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes
- No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- Yes
- No

If No, can you give appropriate notice to all the other owners?

- Yes
- No

Certificate Of Ownership - Certificate B

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Owner

Name of Owner:

***** REDACTED *****

House name:

The Old Manse

Number:

9

Suffix:

Address line 1:

Horn Street

Address Line 2:

Town/City:

Winslow

Postcode:

MK18 3AP

Date notice served (DD/MM/YYYY):

16/12/2023

Person Family Name:

Person Role

- The Applicant
 The Agent

Title

First Name

Surname

Declaration Date

Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Andrew Poulter

Date

16/12/2023