



Your ref:	The Craven Hotel Discharge o...	Please reply to:	Mr Joshua Wilson
Our ref:	23/08751/ADFULL	Tel No:	
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Andrew Trevillion Trevillion Architects Ltd 42 Prebend Gardens London W60XU United Kingdom		Incomplete Applications Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
			28 December 2023

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: 10 - 11 Craven Terrace, London, W2 3QD,

Proposal: Details of how waste is going to be stored on the site and how materials for recycling will be stored separately, details of secure cycle storage for the hotel use and detailed drawings (elevations and detailed sections) showing details of the proposed windows pursuant to Condition 3,5 and 9 of planning permission dated 6th May 2014 (RN:13/12319/FULL),

Thank you for your application received on 18 December 2023. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 Please can you submit drawings in order to have sufficient details of waste storage.

To discharge the condition, you would need to submit a drawing to include the following:

- o Indicate area of waste storage on the drawing.
- o Confirmation of the bin capacities for each waste stream.
- o The bins should be labelled and indicated individually as R (for recyclable materials), O (for food waste) and W (for residual waste) on the drawing

Please refer to the City Council Recycling and Waste Storage Requirements.

<https://www.westminster.gov.uk/waste-storage-planning-advice>

2 Some or all of the drawings submitted with your application do not include a scale bar, please amend the drawings to ensure all drawings include a scale bar.

0 *Please collate all requested information in a single submission and send to planningreception@westminster.gov.uk. Sending your documents individually will not speed up the process. Please do not upload to the planning portal as this causes duplication and may delay the processing of your application. Thank you.*

Please forward this information to the above email address by **25 January 2024**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Mr Joshua Wilson

Mr Joshua Wilson

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>

