

Our Ref: 23/04461/HFUL
Your Ref: SG19 3HE

28 November 2023



Mr Samuel Hardy
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Dear Mr Hardy

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: Single storey rear extension.

Site address: 49 Church Street Gamlingay Cambridgeshire SG19 3JJ

Your client: Mrs Sarah Horsman

I have checked the above application received on 22 November 2023 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. The heritage statement should include the following:

THE NATURE OF THE ASSET

Please describe the history, character and appearance of the heritage asset, eg listed building, conservation area or scheduled monument. You should refer to the statutory list description, scheduled monument description or conservation area character appraisal if available.

THE EXTENT OF THE ASSET

Please describe the development site, and its relationship to its surroundings. For example the building's position in the streetscene, or the potential for archaeological interest which may extend beyond a scheduled monument.

THE SIGNIFICANCE OF THE ASSET

Please describe the archaeological, architectural, artistic or historic importance of the asset. This should include for example the age, phases of development, layout,

appearance, particular features or characteristics, materials and construction or potential for archaeological remains.

THE PROPOSED WORKS

Please describe the proposed works including scale, height, construction, materials, design details and any associated landscaping works. For internal works to listed buildings this should also include details of any historic fabric or architectural features which would be lost as part of the proposals. For archaeological sites this should include details of any new foundations, ground disturbance or provision of services.

THE IMPACT ON THE ASSET

Please describe the impact your proposal has on the significance.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 12 December 2023 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Kelly Menezes
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713188