



Your ref:	49 South Audley Street - Revi...	<b>Please reply to:</b>	<b>Fraser Fikrie</b>
Our ref:	23/08724/FULL	Tel No:	0753424 7967
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mrs Danielle Zaire Monmouth Planning Ltd 38A Monmouth Street LONDON WC2H 9EP		<b>Incomplete Applications</b> Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
		3 January 2024	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990  
 PLANNING (LISTED BUILDINGS & CONSERVATION AREAS) ACT 1990

**Address: Basement And Ground Floor, 49 South Audley Street, London, W1K 2QD,**

**Proposal: Installation of 2 condensing units within their own acoustic case and a full height extract duct and new louvres at rear ground floor level within an internal lightwell facing Reeves Mews and one condensing unit within the external courtyard of the building.**

Thank you for your application received on 18 December 2023. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 The development includes one or more 'relevant buildings'. Therefore, a Planning Gateway One Fire Statement must be submitted. Further guidance on the requirements of Planning Gateway One is provided in the relevant section of the NPPG: [www.gov.uk/guidance/fire-safety-and-high-rise-residential-buildings-from-1-august-2021](http://www.gov.uk/guidance/fire-safety-and-high-rise-residential-buildings-from-1-august-2021). When preparing your Planning Gateway One Fire Statement you must follow the Government's standard template:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/996387/Fire\\_statement\\_form\\_-\\_static.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/996387/Fire_statement_form_-_static.pdf)

Please forward this information to the above email address by **31 January 2024**. Please do not forward the requested information separately, as your application will only be progressed

when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

**If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.**

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Fraser Fikrie

**Fraser Fikrie**

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>