

Planning Application Requirements (PAR) Checklist for:

Application for Planning Permission

NATIONAL REQUIREMENTS

Details required	Tick
Completed form (original plus three copies to be supplied unless the application is submitted electronically)	✓
A plan which identifies the land to which the application relates and showing the direction of North, drawn to a scale of 1:1250 or 1:2500 with the application site outlined in red (original plus three copies to be supplied unless the application is submitted electronically)	✓
A copy of other plans and drawings or information necessary to describe the subject of the application (original plus three copies to be supplied unless the application is submitted electronically) including:	✓
<ul style="list-style-type: none"> Block plan of the site at a scale of 1:200 or 1:500 showing any site boundaries 	✓
<ul style="list-style-type: none"> Existing and proposed elevations at a scale of 1:50 or 1:100 	✓
<ul style="list-style-type: none"> Existing and proposed floor plans at a scale of 1:50 or 1:100 	✓
<ul style="list-style-type: none"> Existing and proposed site sections and finished floor and site levels at a scale of 1:50 or 1:100 	✗
<ul style="list-style-type: none"> Roof plans at a scale of 1:50 or 1:100 	✓
The completed Ownership Certificate and Agricultural Land Declaration (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995	✓
Design and Access Statement (see separate explanation)	✓
The appropriate fee (see Fees list)	✓
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article	✓

LOCAL REQUIREMENTS

Details required	Yes	No	If No, please explain why not
Affordable Housing statement		X	NOT RELEVANT
Biodiversity survey and report (a separate self help list is available)	✓		
Community Infrastructure Levy Additional Information Requirements Form	✓		
Environmental statement		X	NOT RELEVANT
Flood risk assessment		X	NOT RELEVANT
Foul sewage and utilities assessment (Circular 03/99)		X	NOT RELEVANT
Heritage Statement (including historical, archaeological features and scheduled ancient monuments)	✓		
Landscaping details		X	NOT RELEVANT
Parking provision	✓		
Planning Statement	✓		
Transport assessment	✓		
Tree Survey/Arboricultural implications (British Standard 5837:2012)	✓		