## **Chichester District Council**

East Pallant House
1 East Pallant
Chichester
West Sussex PO19 1TY
Email: dcplanning@chichester.gov.uk
Telephone: (01243) 534734



## Application for Planning Permission

## Town and Country Planning Act 1990 (as amended)

## Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location	
Disclaimer: We can only make recomme	endations based on the answers given in the questions.
If you cannot provide a postcode, the des help locate the site - for example "field to	scription of site location must be completed. Please provide the most accurate site description you can, to the North of the Post Office".
Number	
Suffix	
Property Name	
Timber Cottage	
Address Line 1	
Lumley Road	
Address Line 2	
Address Line 3	
West Sussex	
Town/city	
Southbourne	
Postcode	
PO10 8AF	
Description of site location i	must be completed if postcode is not known:
Easting (x)	Northing (y)
475226	105992

Applicant Details
Name/Company
Title
Mr and Mrs
First name
Surname
Doye
Company Name
Address
Address line 1
The Rectory
Address line 2
Westbourne Road
Address line 3
Town/City
Westbourne
County
West Sussex
Country
Postcode
PO10 8UL
Are you an agent acting on behalf of the applicant?
○ No
Contact Details
Primary number
***** REDACTED *****

Secondary number	
Fax number	
Email address	
***** REDACTED *****	
Agent Details	
Name/Company	
Title	
Miss	
First name	
Queenie	
Surname	
Cheng	
Company Name	
Partners In Planning and Architecture Ltd	
Address	
Address line 1	
Suite 2 Clare Hall	
Address line 2	
St Ives Business Park	
Address line 3	
Parsons Green	
Town/City	
St Ives	
County	
Country	
United Kingdom	
Postcode	
PE27 4WY	

Contact Details	
Primary number	
***** REDACTED *****	
Secondary number	
Fax number	
Email address	
***** REDACTED ******	
Site Area	
What is the measurement of the site area? (numeric characters only).	
1004.00	
Unit	
Sq. metres	
Description of the Proposal	
Description of the Proposal  Please note in regard to:	
Please note in regard to:	nore than one
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is the site currently vacant:
○ Yes
⊗ No
Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.
Land which is known to be contaminated
○Yes
⊙ No
Land where contamination is suspected for all or part of the site
○ Yes
⊙ No
A proposed use that would be particularly vulnerable to the presence of contamination
○ Yes
⊙ No
Materials
Does the proposed development require any materials to be used externally?
⊗ Yes
○ No
Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each
material)
Type:
Walls
Existing materials and finishes:
Proposed materials and finishes:
Facing brick, cladding and stone
Туре:
Roof
Existing materials and finishes:
Proposed materials and finishes:
Roof tiles
Are you supplying additional information on submitted plans, drawings or a design and access statement?
⊙ Yes
○ No
If Yes, please state references for the plans, drawings and/or design and access statement
Topographical Survey
Existing Plans and Elevations
Proposed Floor and Elevations Plan
Location and Proposed Block Plan
Preliminary Roost Assessment
Energy Statement SAP Report PAAIR Form
Vision Letter

Pedestrian and Vehicle Access, Roads and Rights of Way
Is a new or altered vehicular access proposed to or from the public highway?
<ul><li>○ Yes</li><li>⊙ No</li></ul>
Is a new or altered pedestrian access proposed to or from the public highway?
○ Yes ⊙ No
Are there any new public roads to be provided within the site?
<ul><li>○ Yes</li><li>⊙ No</li></ul>
Are there any new public rights of way to be provided within or adjacent to the site?
○ Yes ⊙ No
Do the proposals require any diversions/extinguishments and/or creation of rights of way?
○ Yes ⊙ No
Vehicle Parking
Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces?
⊙ Yes
○ No
Please provide information on the existing and proposed number of on-site parking spaces
Vehicle Type: Cars
Existing number of spaces:
Total proposed (including spaces retained):
Difference in spaces:
0
Vehicle Type: Cycle spaces
Existing number of spaces:
Total proposed (including spaces retained):
Difference in spaces:

Are there trees or hedges on the proposed development site?
<ul><li>✓ Yes</li><li>○ No</li></ul>
And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?
○ Yes ⊙ No
If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of the local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside the application. The local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.
Assessment of Flood Risk
Is the site within an area at risk of flooding? (Check the location on the Government's Flood map for planning. You should also refer to national standing advice and your local planning authority requirements for information as necessary.)  Yes  No
Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?
○ Yes ⊙ No
Will the proposal increase the flood risk elsewhere?
<ul><li>○ Yes</li><li>⊙ No</li></ul>
How will surface water be disposed of?
☐ Sustainable drainage system
Existing water course
☑ Soakaway
☐ Main sewer
☐ Pond/lake
Biodiversity and Geological Conservation
Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?
To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.
a) Protected and priority species
<ul><li>○ Yes, on the development site</li><li>○ Yes, on land adjacent to or near the proposed development</li><li>⊙ No</li></ul>
b) Designated sites, important habitats or other biodiversity features
<ul><li>○ Yes, on the development site</li><li>○ Yes, on land adjacent to or near the proposed development</li><li>⊙ No</li></ul>

<ul> <li>Yes, on the development site</li> <li>Yes, on land adjacent to or near the proposed development</li> <li>No</li> <li>Supporting information requirements</li> <li>Where a development proposal is likely to affect features of biodiversity or geological conservation interest, you will need to submit, with the</li> </ul>
Where a development proposal is likely to affect features of biodiversity or geological conservation interest, you will need to submit, with the
application, sufficient information and assessments to allow the local planning authority to determine the proposal.
Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the local planning authority has been submitted.
Your local planning authority will be able to advise on the content of any assessments that may be required.
Foul Sewage
Please state how foul sewage is to be disposed of:
✓ Mains sewer  ☐ Septic tank ☐ Package treatment plant ☐ Cess pit ☐ Other ☐ Unknown
Are you proposing to connect to the existing drainage system?
<ul><li>Yes</li><li>No</li><li>⊕ Unknown</li></ul>
Waste Storage and Collection  Do the plans incorporate areas to store and aid the collection of waste?
Do the plans incorporate areas to store and aid the collection of waste?   Yes
Do the plans incorporate areas to store and aid the collection of waste?   Yes  No
Do the plans incorporate areas to store and aid the collection of waste?  Yes  No  If Yes, please provide details:
Do the plans incorporate areas to store and aid the collection of waste?
Do the plans incorporate areas to store and aid the collection of waste?  ② Yes ○ No  If Yes, please provide details:  Space adjacent to proposed property to be provided for refuse storage and collection point at front of site  Have arrangements been made for the separate storage and collection of recyclable waste?  ④ Yes ○ No
Do the plans incorporate areas to store and aid the collection of waste?  Yes  No  If Yes, please provide details:  Space adjacent to proposed property to be provided for refuse storage and collection point at front of site  Have arrangements been made for the separate storage and collection of recyclable waste?  Yes  No  If Yes, please provide details:  Separate wheeled bins for refuse, recycling and garden waste to be provided
Do the plans incorporate areas to store and aid the collection of waste?  Yes  No  If Yes, please provide details:  Space adjacent to proposed property to be provided for refuse storage and collection point at front of site  Have arrangements been made for the separate storage and collection of recyclable waste?  Yes  No  If Yes, please provide details:

Residential/Dwelling Un	uits			
Does your proposal include the gain, le	oss or change of use of residential ur	nits?		
<ul><li>✓ Yes</li><li>◯ No</li></ul>				
Please note: This question is based	on the current housing categories	s and types specified by govern	ıment.	
If your application was started before 2 you review any information provided to			have changed. We recomme	end that
Proposed				
Please select the housing categories t	hat are relevant to the proposed unit	S		
<ul> <li>Market Housing</li> <li>Social, Affordable or Intermediate R</li> <li>Affordable Home Ownership</li> <li>Starter Homes</li> <li>✓ Self-build and Custom Build</li> </ul>	Rent			
Self-build and Custom Bu	uild			
Please specify each type of housing a				
Housing Type: Houses				
1 Bedroom:				
0				
2 Bedroom: 0				
3 Bedroom:				
4+ Bedroom: 0				
Unknown Bedroom: 0				
Total: 1				
Proposed Self-build and Custom	1 Bedroom Total 2 Bedroom Total	3 Redroom Total 14+ Redroom	Unknown Total	
Housing Category Totals		Total	Bedroom Total	
	0 0	0		
Existing				
Please select the housing categories f	or any existing units on the site			
✓ Market Housing  ☐ Social, Affordable or Intermediate R ☐ Affordable Home Ownership ☐ Starter Homes	Rent			
Self-build and Custom Build				

Market Housing Please specify each existing t	ype of housing and	number of units on	the site			
Housing Type:						
Houses  1 Bedroom:						
2 Bedroom:						
0 3 Bedroom:						
0 4+ Bedroom:						
0 Unknown Bedroom:						
1						
Total: 1						
Existing Market Housing	1 Bedroom Total	2 Bedroom Total	3 Bedroom Total	4+ Bedroom Total	Unknown	Total
Category Totals	0	0	0	0	Bedroom Total	1 1
					1	
Totals						
Total proposed residential unit	ts	1				
Total existing residential units		1				
Total net gain or loss of reside	ential units	0				
		Ü				
All Types of Develo						
Does your proposal involve th Note that 'non-residential' in th						
○ Yes ⊙ No						
Employment						
Are there any existing employ	ees on the site or w	rill the proposed dev	velopment increase	or decrease the nun	nber of employees?	,
⊙ No						

Hours of Opening  Are Hours of Opening relevant to this proposal?  ○ Yes ○ No
Industrial or Commercial Processes and Machinery  Does this proposal involve the carrying out of industrial or commercial activities and processes?  ○ Yes  ○ No  Is the proposal for a waste management development?  ○ Yes  ○ No
Hazardous Substances  Does the proposal involve the use or storage of Hazardous Substances?  ○ Yes ② No
Site Visit  Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No  If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?  The agent  The applicant  Other person
Pre-application Advice  Has assistance or prior advice been sought from the local authority about this application?  ○ Yes ⊙ No

Authority Employee/Member
With respect to the Authority, is the applicant and/or agent one of the following:  (a) a member of staff  (b) an elected member  (c) related to a member of staff  (d) related to an elected member
It is an important principle of decision-making that the process is open and transparent.
For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.
Do any of the above statements apply?  ○ Yes  ⊙ No
Ownership Certificates and Agricultural Land Declaration
Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)
Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.
Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?  Yes  No
Is any of the land to which the application relates part of an Agricultural Holding?  ○ Yes  ⊙ No
Certificate Of Ownership - Certificate A
I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**
* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.
NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.
Person Role
<ul><li>○ The Applicant</li><li>⊙ The Agent</li></ul>
Title
Miss
First Name
Queenie
Surname
Cheng

Declaration Date	
28/11/2023	
✓ Declaration made	
Declaration	
I/We hereby apply for Full planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.	
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions the person(s) giving them.	of
<ul> <li>I/We also accept that, in accordance with the Planning Portal's terms and conditions:</li> <li>Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as par a public register and on the authority's website;</li> </ul>	t of
- Our system will automatically generate and send you emails in regard to the submission of this application.	
✓ I / We agree to the outlined declaration	
Signed	
Adrian Bussetil	
Date	
2023/11/28	