

Your ref:
Our ref: 23/02300/F
Please ask for: Valera Lvov
Direct dial: 01553 616865
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Mr Terry Wiles
c/o Peter Humphrey Associates LTD
Mr Matt Sparrow
2 Chapel Road
Wisbech
PE13 1RG

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

3 January 2024

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Erection of a Garage at 71 Church Road Emneth Wisbech Norfolk PE14 8AF**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. A Flood Risk Assessment is required to be submitted with this application, as the site lies within an area at risk of flooding.
2. The drawing submitted states it is for "ERECTION OF GARAGE & CHANGE OF USE OF LAND" Can you please confirm if you want the proposal to state the same.

The fee for a Change of Use of a building or land application is £578.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Valera Lvov**

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Ashworth'.

Executive Director
Environment and Planning

