



Planning Services  
Town Hall  
Station Road  
Clacton on Sea  
Essex CO15 1SE

Mr Lewis Cook - Form Architecture Ltd  
The Rivendell Centre  
White Horse Lane  
Maldon  
CM9 5QP

Please ask for Benjamin Bowler  
Tel: (01255) 01255 686154  
Email: [planning.services@tendringdc.gov.uk](mailto:planning.services@tendringdc.gov.uk)

Our Ref: 23/01817/FULHH

2 January 2024

To whom it may concern,

TOWN AND COUNTRY PLANNING ACT 1990

APPLICATION NO: 23/01817/FULHH

DATE ACCEPTED: 22 DECEMBER 2023

PROPOSAL: Proposed single storey rear extension and rear dormer to main roof.

LOCATION: 23 Douglas Road Clacton On Sea Essex CO15 3JT

Thank you for your application, which has been accepted and registered as a valid application.

**Please note that the description of your proposal may have been changed to more accurately reflect the intended works. If you disagree with any changes, please contact this office.**

We reserve the right, during the process of determination to render the application invalid should it be discovered that there are any errors or omissions. If this is the case you will be contacted by this office.

If by 16 February 2024

- You have not been told that your application is invalid; or
- You have not been told that your fee cheque has been dishonoured; or
- You have not been given a decision in writing; or
- You have not agreed in writing to extend the period in which the decision may be given,

Then you can appeal to the Secretary of State under Sections 78 or 195 (whichever is appropriate) of the Town and Country Planning Act 1990. You should appeal within 12 weeks from the date of the decision. Guidance, including making an appeal, can be found online at <https://www.gov.uk/appeal-householder-planning-decision> or from the Planning Inspectorate at Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN. This does not apply if your application has already been referred to the Secretary of State.

Yours faithfully

PLANNING SERVICES

Chief Executive  
Ian Davidson

[www.tendringdc.gov.uk](http://www.tendringdc.gov.uk)  
minicom 01255 475566

