



## Directorate For Planning, Growth And Sustainability

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Mrs Catherine Hems  
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9th January 2024  
Our Ref: 24/00063/ALB

Dear Sir/Madam,

Pond Farmhouse Calvert Road Steeple Claydon Buckinghamshire MK18 2HD  
**Listed building application for re-tiling and associated repairs to existing roof structure, re-building of upper section of southern gable, rebuild bowing masonry over lounge/snug window, crack repairs and repointing in lime mortar, underpinning of buttress, up-grade and repair all gutters and downpipes and installation of french drains**

Thank you for your application, which was registered on the 9th January 2024. The application has been assigned to Shelley Ghazi. There is no fee necessary for this application.

You can track the progress of your application by visiting our website (address at the bottom of the page) and following the useful link to planning applications. Please note, it can take several working days before the documents are available online.

I will contact you if there are any issues that need resolving. Please note this will only be where issues are minor. If there are fundamental issues, I will proceed to determination. However if you have engaged with us through the pre-application procedure, I will contact you prior to determination to advise on the planning position.

If I have not sent you a decision by 5th March 2024 and you have not agreed to extend the period for us to make a decision, you then have a period of 6 months in which you can lodge an appeal with the Planning Inspectorate. You can submit your appeal online at <https://www.gov.uk/planning-inspectorate> or on a form available from The Planning Inspectorate, Room 3 O/P, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN. We cannot always deal with applications within the period given and you may wish to contact us before proceeding as, once an appeal is lodged, we cannot determine the application.

We can refer certain types of application directly to the Secretary of State for the Communities and Local Government. I will let you know if this happens to your application. I will also contact you again if, for any reason, we cannot deal with your application.

In some cases, we publicise applications by placing a yellow notice on or near the application site. This can be removed after 5th March 2024.

To ensure our records are always up to date, please let us know if you change your postal or email address.

Yours faithfully,

The Business Support Team

ACK02E