



MS Annie Foster  
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Date 21 December 2023  
Our Ref 23/01411/REM

Contact Technical Support  
Email [planningsupport@epsom-ewell.gov.uk](mailto:planningsupport@epsom-ewell.gov.uk)

Dear Sir/Madam,

**Town and Country Planning Act 1990 (As Amended)**  
**2 Pine Hill, Epsom, Surrey**  
**Variation of Conditions 3 (External Materials) and Condition 4 (Landscaping) of planning permission 20/00958/OUT, as granted by reserved matters 21/00597/RES, to alter the approved resin bound drive to a gravel drive (retrospective)**

Thank you for your planning application which was received on 28 November 2023. We have checked the application and have found that it is invalid. This means that we cannot currently accept it for registration. The following details must therefore be submitted for the application to be registered:

- 1 Please provide a set of Approved Plans, labelled as such.
- 2 Please provide a set of Proposed Plans labelled as such, clearly showing the amendments on the Proposed Plans (i.e. by highlighting or ballooning them)

I would be grateful to receive these details by 11 January 2024. If I do not receive them by this date I will return the application to you.

Yours faithfully,

Technical Support