



Event Management Plan

1. Introduction

- 1.1 The aim of this Event Management Plan (EMP) is to consider measures necessary to achieve the safe and efficient management of events including the safe movement of vehicles on the public highways around the Park when events are taking place.
- 1.2 The Event Management will be reviewed and update on an annual basis.

2. Event Organisation

- 2.1 The Event Organiser: Wayne Cooper
- 2.2 The Event Organisation: White Mills Wake and Aqua Park

2.5 It is anticipated that there would be no more than three events held White Mills per year and there are currently no scheduled events for 2024 so specific details are unavailable at this time.

2.6 Events will be monitored to record the numbers of persons in attendance, persons registered for competition events as well as persons using the aqua park that are not associated with the event. The data gathered will be used to inform the Event Management Plan on an ongoing basis.

3. Case study: UK Nationals (Outdoor event)

Location: White Mills Wake and Aqua Park, Ash Road, Sandwich, Kent CT13 9JB

Event Date: 19/20 August 2023

Gates opened at 08:00 for competitors and public

Wakeboarding events started 09:00 and ended at 18:00

Music: 19:00 – 24:00 - Event end time: 24:00

Number of competitors taking part: 71

4. Traffic Management Planning

- 4.1 Consideration has been given to the safe access and egress to events at the Circuit and the impact of increased traffic flows on the local area. Key issues identified to be addressed are;
 - Safe access and egress to and from the Park from Ash Road;
 - Retention of a clear and safe route for emergency vehicles;
 - Minimisation of traffic flows through local villages, in particular the village of Sandwich
 - The safe manoeuvring of vehicles in and around the site
- 4.2 Consideration will be given to external influences outside the control of the Park which may impact upon the smooth running of traffic management measures. Such influences are mainly considered to be sudden changes in weather that result in adverse weather conditions and vehicle accidents. Accidents both off site and within the site have been considered

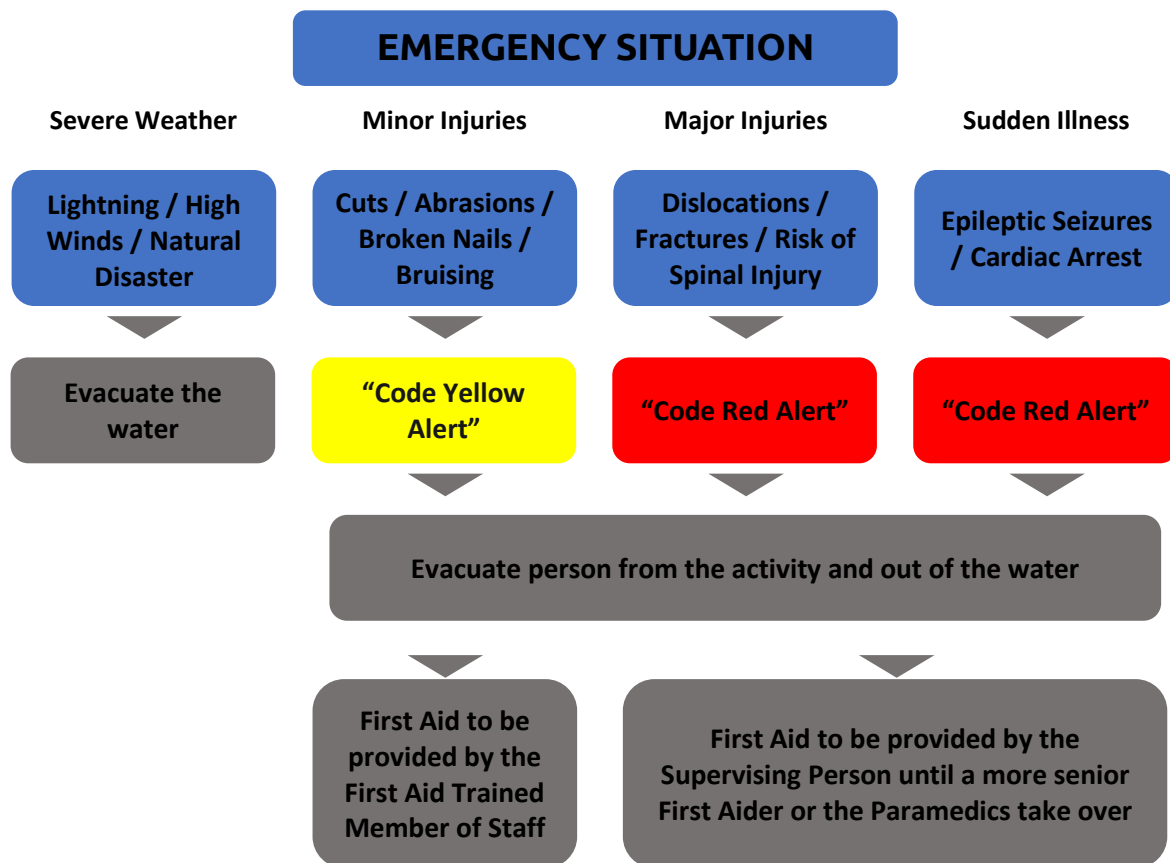
- 4.3 Currently, the Park is accessed solely via a single access point from Ash Road, with a separate access point along Ash Road for emergency vehicles only
- 4.4 All car parking will be accessed from Ash Road to on-site car park
- 4.5 Peak traffic flow times into the Park are expected to be 08:00 – 09:00 hours and between 17:30 – 18:30 with expected additional traffic exiting between 22:00 and 24:00 on event days
- 4.6 Given the location of the Park, some pedestrians may arrive on foot via bus services on the Ash Road
- 4.7 There are 100 existing parking spaces available. It is also likely that the camping facilities will be used by competitors, offering further capacity of an additional 31 spaces at further events for participants of competitions if approved under a current application (Ref: DOV/23/004200)
- 4.8 The management of the car park during the events could temporarily utilise the unmade ground to the north of the main parking area in order to provide temporary overflow, if necessary, thus ensuring no impact from overflow parking activity on the public highway.

5. Management, Staff and Security

- 5.1 Staff will be operating in their designated area to ensure the public and competitors have safe and clear access and egress to the Park via the car park
- 5.2 Security staff are not directly involved in the event management but will support the event management as and when necessary
- 5.3 This a non-ticketed event and will be managed by gate control
- 5.4 Communication between management and staff will be by two-way radio.

6. Emergency Action

- 6.1 There will be a minimum of 2 certified first aiders on site at all times. In the event of emergency, the Park will operate its own Emergency Action Plan using code alerts
- 6.2 Emergency Action Plan – Code Yellow for minor accidents/cuts/bruising, Code Red for major injury/accident/risk of spinal injury and seizure/cardiac arrest. In the event of Code Red alert, all other staff, competitors and public to be keep away from incident and if need evacuate to emergency assembly point
- 6.3 Management will be responsible for decision to take control in the event of a major emergency and report to the emergency services if necessary by mobile phones. When emergency services arrive on site, management to direct them to the emergency
- 6.4 In the event of severe weather alert, all activities to cease
- 6.5 Emergency evacuation will communicated by using a PA system.



7. Public Health and Welfare

- 7.1 In the event of a lost/found child or vulnerable person, this will be reported/contacting ONE VOICE Welfare Officer (signage on site). The rendezvous is the main reception office and will be communicated by the PA system
- 7.2 The Park has on site unisex toilet and changing facilities
- 7.3 On site waste bins are at various location on site and will be emptied regularly.

8. Noise Management

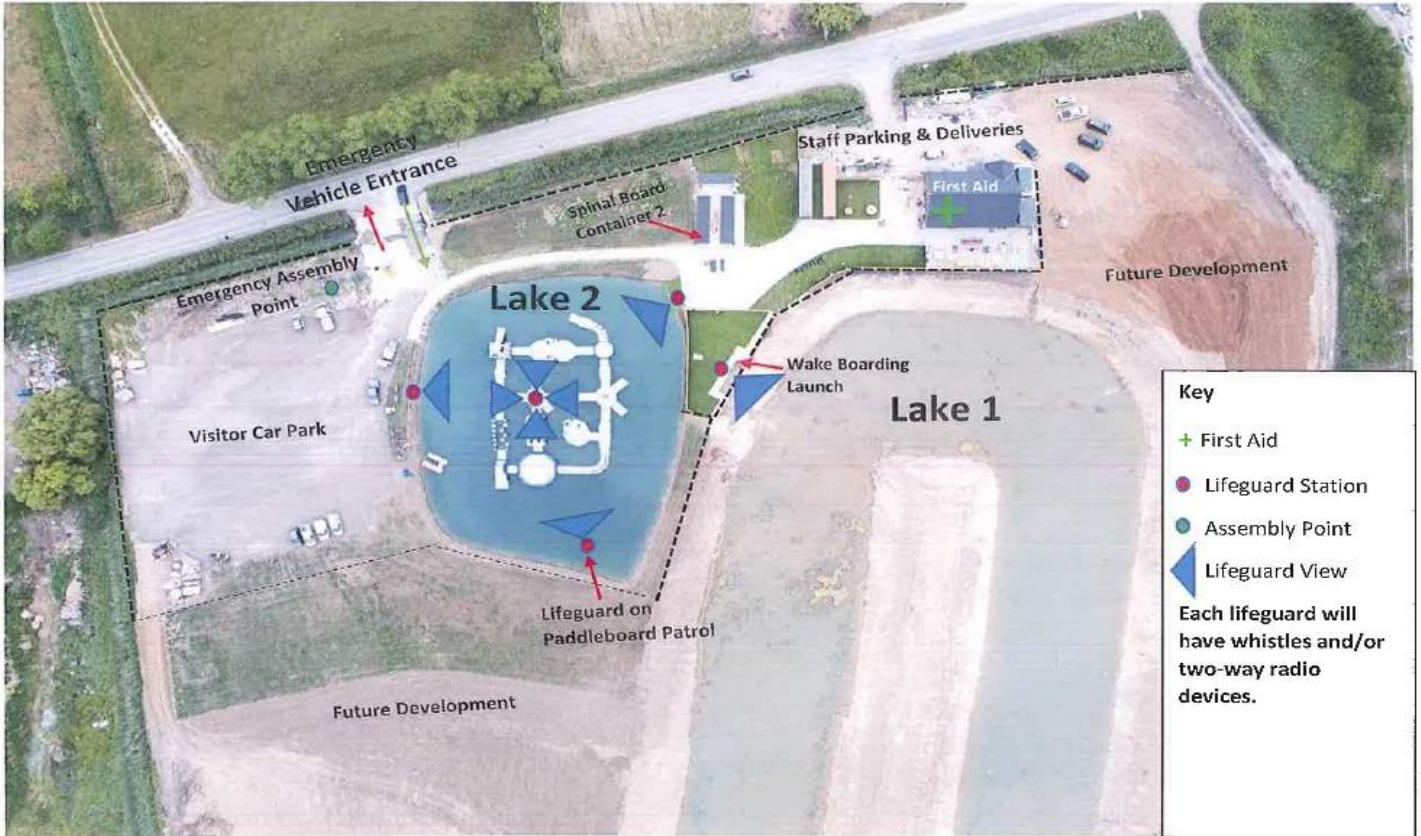
- 8.1 ENMP should be read in conjunction with the Noise Management Plan (NMP), prepared by ENS, which sets out the planned steps and measures that will be taken to manage noise from the event and its potential to cause disturbance. – Appendix C
- 8.2 As set out in the NMP, there are several areas in the control of off-site noise that have been incorporated into the proposals
- 8.3 The loudspeaker system will be carefully configured to provide coverage of the audience area without excessive overspill, and will be installed early enough to enable alignment and orientation to be optimised to minimise noise disturbance at the nearest noise sensitive receptors

- 8.4 Arriving and departing the event is on private land away from other dwellings and should not pose a disturbance to local residents. All staff, public and competitors are urged to leave the premises quietly
- 8.5 Amplified music will only be allowed outside during the event and will be kept at reasonable levels during this time.
- 8.6 Music levels will be monitored by the Noise Management Officer at regular intervals and will cease by 23:00
- 8.7 The NMO will be responsible for implementation of the Event Noise Management Plan
- 8.8 The NMO will be present on site for the duration of the event and will have authority to over-ride the DJs in the event that this ENMP is breached, or is at risk of being breached
- 8.9 The intention of the ENMP is to minimise any noise impact on the surrounding residents and properties. With correct implementation it is anticipated that any impact will be negligible
- 8.10 The NMO will carry out a site walkover regularly during the event to ensure that the requirements set out are being adhered to
- 8.11 At least once during the event where amplified music is being played, the NMO will visit the site boundary nearest any residents and properties and remain at the location for the duration of 1 track/song to determine the level of noise impact
- 8.12 The NMO will return to the venue and monitor the noise levels for 5 minutes and notify the DJ if the maximum noise has been reached and must not be exceeded and consider the bass levels
- 8.13 The NMO will return to the boundary and re-check the levels
- 8.14 The use of amplified music will be restricted to daytime hours only (07:00 to 23:00).

APPENDIX A

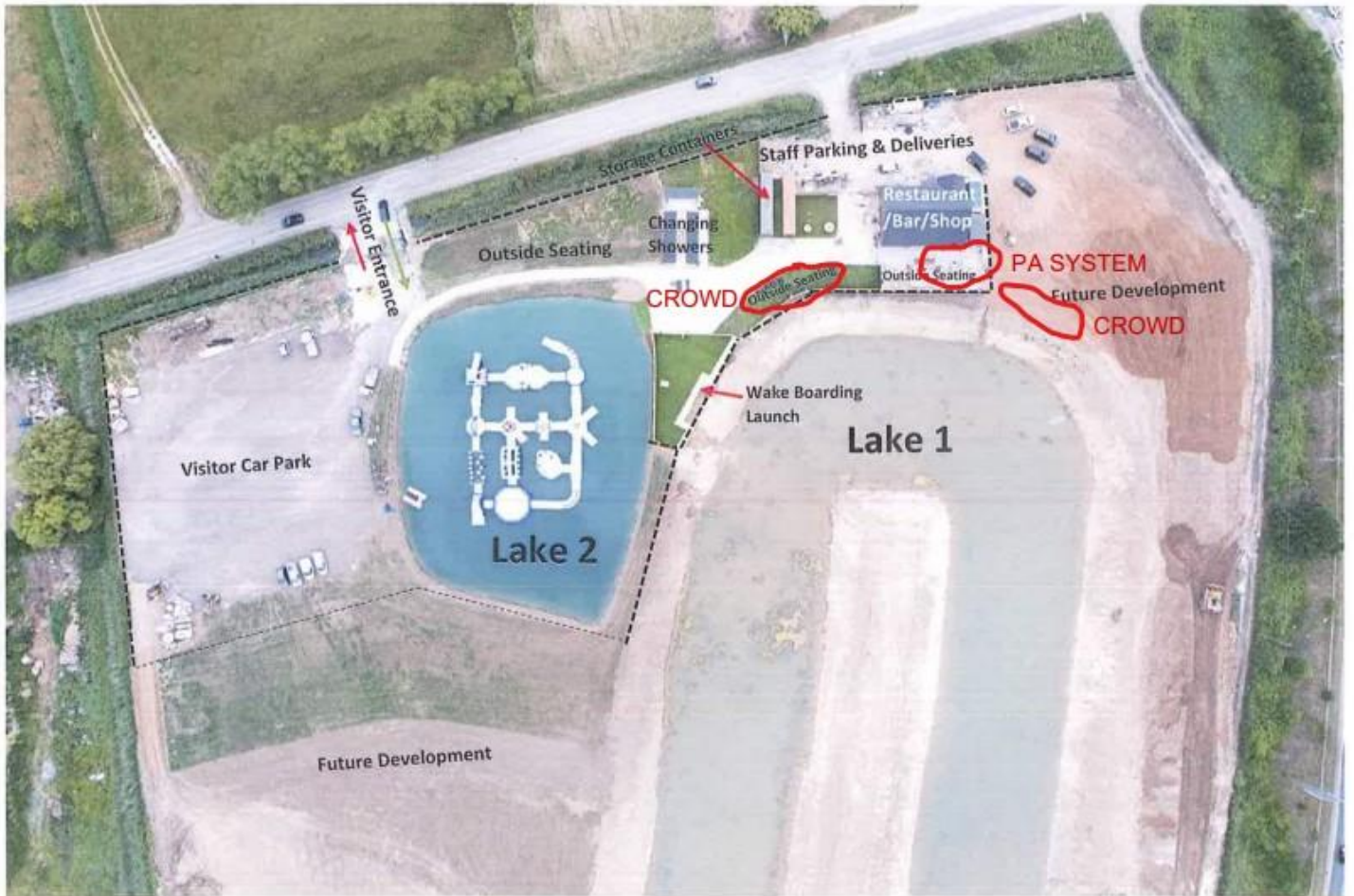


Emergency Plan



August 2022

APPENDIX B
LOGISTICS PLAN



Appendix C

Noise Management Plan