



Your ref:	Listed building consent/Fibre...	<b>Please reply to:</b>	<b>Zaynah Coowar</b>
Our ref:	23/07661/LBC	Tel No:	07790387666
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Oleksandr Lutskevych 28 Old Queen Street Westminster SW1H 9HP United Kingdom		<b>Incomplete Applications</b> Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
		28 December 2023	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990  
 PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

**Address: 28 Old Queen Street, London, SW1H 9HP,**

**Proposal: Installation of telecommunications equipment (fibre internet).**

Thank you for your recent response to our email dated 13 November 2023 requesting further information in respect of your application received on 3 November 2023. Regrettably I am writing to inform you that your application is still incomplete for the following reason(s):

1 Existing and proposed drawings

Your plans and drawings must be accurate and drawn to a recognised metric scale, include a scale bar, with any precise dimensions stated for important details. You must give each plan a distinctive reference number.

**INFORMATIVES:**

You are advised that, from the information you have provided, we can't ascertain exactly what additional details/plans will be required. You are advised that further details may be required after we receive your response to this letter.

Please ensure that ALL files submitted to the council are named in accordance within our file naming conventions in order to speed up the time it takes us to process your application <https://www.westminster.gov.uk/planning-building-and-environmental-regulations/planning-applications/making-planning-application>

2 \*Please collate all requested information in a single submission and send to [planningreception@westminster.gov.uk](mailto:planningreception@westminster.gov.uk). Sending your documents individually will not speed up the process. Please do not upload to the planning portal as this causes duplication and may delay the processing of your application. Thank you.\*

Please forward this information to the above email address by  
**1 January 2024. 25 January 2024.**

**If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.**

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call: 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Zaynah Coowar

**Zaynah Coowar**

Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>

