



# STROUD DISTRICT COUNCIL

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website: [www.stroud.gov.uk/plans-online](http://www.stroud.gov.uk/plans-online)

Minchinhampton Parish Council  
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The Trap House  
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Minchinhampton  
Stroud  
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GL6 9JA

Case Officer Della Gould

Email: [della.gould@stroud.gov.uk](mailto:della.gould@stroud.gov.uk)

16 January 2024

Dear Sir/Madam

## Planning or Associated Application

Application Number: S.24/0060/LBC  
Location: Virginia Cottage , Houndscroft, Rodborough, Stroud.  
Application Type: Listed Building Application  
Description: Replace two timber casements set into a stone mullion frame in one front window.

Respond by date: 06.02.2024

Web Link: <https://www.stroud.gov.uk/apps/planning?AppRef=S.24/0060/LBC>

The above application, submitted to the Stroud District Council, relates to land within your Parish. As such, I shall be glad to receive any views your Council would like the Planning Authority to take into account.

Copies of all plans and documentation are available on the Council's website at the above link

Since the Local Planning Authority has by statute only a limited period in which to determine this application, it is important that no delay should occur in receiving representations. If you have not contacted us by the date above, I shall assume that your Council has no observations to make on the application. If you need additional time to consider the application, please contact the case officer directly who may be able to agree an extension of time. Any observations you make will be placed on the public file, and on our website.

To ensure your observations are dealt with efficiently, please use the "submit a comment" tab on the website. Please ensure you are logged in to the alerts system ([click here](#)) so that your contact details are automatically pulled through. Where you are being notified, rather than consulted, the comments box will not be enabled unless you are logged in.

Yours faithfully

**Proper Officer of the Council**  
**Duly authorised in that behalf**

Chief Executive: Kathy O'Leary

