



**WILLIAM GREEN**  
ARCHITECTS

**PROJECT**  
23337

11 January 2024

Dacorum Borough Council  
Planning Department  
The Forum  
Marlowes  
Hemel Hempstead  
Herts  
HPI IDN

DEAR DACORUM BOROUGH COUNCIL PLANNING DEPARTMENT,

IN SUPPORT OF A HOUSEHOLDER PLANNING & LISTED BUILDING CONSENT FOR KITCHEN/UTILITY ROOM EXTENSION INCLUDING BASEMENT, GARAGE CONVERSION, INTERNAL REMODELLING AND REFURBISHMENT AT CROSSWAYS, LITTLE HEATH LANE, POTTEN END, BERKHAMSTED, HERTFORDSHIRE HP4 2RY

We are pleased to enclose the following information, backing this application for Pre-App advice with reference to the above project: (Electronic copies)

1. A Householder planning & listed building consent
2. Certificate A duly completed and signed.
3. Stage 3 - Planning Drawings as per the enclosed Drawing Issue Sheet. (electronic copies)
4. Planning Application Fee paid via nominated email.
5. CIL Form 1 (electronic copies)
6. CIL Form 9 (electronic copies)
7. Design and Access Statement (electronic copies)
8. Heritage Report - Statement of Significance (electronic copies)
9. Heritage Report – Impact Assessment (electronic copies)
10. Summary of the Schedule of Works Issue 2

We believe that the information provided fulfills both your local and national planning requirements, enabling the application to be registered promptly. However, if you require any further information to assist you in registering this application, please contact us at your earliest convenience, and we will do our best to accommodate your request.

