

Our Ref: 24/00145/HFUL
Your Ref: 14 Elms Avenue, Great Shelfor...

16 January 2024



Mr Brian Scally
Blue Ink Architecture
30 Hawthorne Road
Stapleford
Cambridge
CB22 5DU

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

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Dear Mr Scally

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: Two Storey Side Extension, Single Storey Front Extension, Home Office / Studio and new dropped kerb.

Site address: 14 Elms Avenue Great Shelford Cambridgeshire CB22 5LN

Your client: Mr Brian Scally

I have checked the above application received on 15 January 2024 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

0. The location plan submitted appears to be missing the red outline. Please provide an amended location plan which shows the site outlined in red.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 30 January 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Ian Papworth
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713406