

**From:** Sarita Bishop <Sarita.Bishop@surreyheath.gov.uk>

**Cc:**

**Subject:** FW: Notification of Invalidity Letter for Application No 23/1203/DTC

**Attachments:** ufm3\_Invalid\_Letter.pdf, DC2-WTM-LX-217-114-XX-DR-04-5020\_C02.pdf, C5 Formal Park and Church Hall RMA- WSP Cover Letter- 20-12-2023.pdf

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From: Blackwell, Anna <[REDACTED]>  
Sent: Wednesday, December 20, 2023 5:08 PM  
To: Development Control <development.control@surreyheath.gov.uk>  
Cc: Sarita Bishop <Sarita.Bishop@surreyheath.gov.uk>; Stalham, Ben <[REDACTED]>  
Subject: Notification of Invalidity Letter for Application No 23/1203/DTC

Good afternoon,

Further to receiving the attached invalid letter for Condition 5 (War Memorial), please find attached the updated drawing, covering letter and comments below:

1. Please provide details of the rear elevation and confirm the other side elevation is the same as the one provided, albeit handed.- **please refer to updated drawing 5020 C02.**
2. Although not invalid for the following reason, the information below will be requested to enable the full consideration of the application.
  - please provide a detailed site layout for the location of the war memorial to include existing and proposed level information and whether a plinth will be required; **The memorial is located where the existing church hall is within the formal park. Proposed level to match the footpath running E-W. A nominal 100mm plinth or similar will be provided**
  - from the submission it would appear that it is proposed to relocate, redesign and rebuild an existing war memorial from within the former barracks site to the Formal Park. Please can you confirm this and provide any background information to the existing memorial; **This is correct. We have requested background for the coat of arms from the RLC and will confirm upon receipt**
  - has a structural survey of the existing memorial been undertaken which confirms that it is suitable for relocation? If so please provide this information. If not please confirm that the applicant is satisfied that it is structurally sound and suitable for relocation. **The coat of arms has been dismantled and is currently in the care of RLC and is suitable for reuse. The brick structure surround is new and as such suitable for supporting the structure.**
  - please provide a method statement for the relocation, redesign and rebuilding of the memorial. **Detail can be provided in due course however please see key points below:**
    1. **The coat of arms is currently in storage at RLC Worthy Down having been dismantled and transported as part of the PRB Deepcut Decamp. It is stored on pallets ready for transport to site.**
    2. **Consultants will finalise the design for the supporting foundation and brickwork surrounds**
    3. **Works will commenced onsite by constructing the foundation indicated on drawing 5020.**
    4. **Once cured the brickwork will be built to the soffit of the coat of arms**
    5. **The coat of arms will be delivered, offloaded and lifted into position using a hiab**
    6. **The final brickwork will then be completed to provide the restraints**

Please let me know if you have any further queries.

Kind regards,  
Anna



**Anna Blackwell**  
Associate Planner- Major Projects



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