

Our Ref: 23/04712/HFUL
Your Ref: Orchard Meadows Drop Kerb

21 December 2023



Mr Kristian Lane
Fairgroundfishbowl
Bury Barn
Brent Pelham
SG90AU

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

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Dear Mr Lane

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: Creation of a new drop kerb.

Site address: 5 Orchard Way Melbourn Cambridgeshire SG8 6HT

Your client: Mr George Webb

I have checked the above application received on 7 December 2023 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. Please complete certificate B. Forms can be found at www.cambridge.gov.uk/planningapplications
2. Please provide a copy of Notice 1 served on the owners of the property.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 9 January 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Jake Thomas-Mansfield
Trainee Planner (Apprenticeship)

Email: Planning@greatercambridgeplanning.org