

Our Ref: 24/00172/HFUL
Your Ref: Cockram Garage

18 January 2024



Mr Jason Tyers
JPT Design Consultants Ltd.
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Dear Mr Tyers

**South Cambridgeshire District Council
Application for Planning Permission**

Proposal: Extension of annexe to join house and create a front porch to the house

Site address: 4A Willingham Road Over Cambridgeshire CB24 5PD

Your client: Mr Cockram

I have checked the above application received on 17 January 2024 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. The proposal description status you are proposing link/extension between main house and the annexe, changes to the annexe roof and the front porch to the main house.

Looking at the drawings it seems there a garage conversion to an annexe? Do we need to add the garage conversion to an annexe to this application.

Please clarify the above.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 1 February 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Vibodha Sanders
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713255