

Your ref:
Our ref: 24/00037/F
Please ask for: Mrs Lesley Raby
Direct dial: 01553 616818
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Mr Stuart Olley
2 Beckett Close
North Wootton
King's Lynn
PE30 3QN
United Kingdom

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

11 January 2024

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **We propose to extend the ground floor of the building as shown in the attached plans. A relocation of our front door is required and the same windows will be reinstalled in to the new area. Building work to be completed using timber frame construction with fibre cement board covering. Hardstand foot path to be reinstalled around the perimeter of the building. Existing fence to be extend as shown in the plans. at 2 Beckett Close North Wootton King's Lynn Norfolk PE30 3QN**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. The plans provided are not to scale and do not shown all the informatin required. Please refer to the validation checklists using the following link: https://www.west-norfolk.gov.uk/info/20077/planning_applications/548/planning_application_validation_checkslists
2. As the property lies within an area at risk to flooding, please complete the simplified Matrix and return it. The Matrix can be found at https://www.west-norfolk.gov.uk/info/20173/information_for_planning_agents/231/flood_risk_information
3. The description is too long. Please confirm your agreement to change this to ' Extension to the front of the dwelling and minor alterations. Extend existing fence along front boundary.'

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

Yours faithfully

A handwritten signature in black ink, appearing to read 'G. Atun'. The signature is fluid and cursive, with a large initial 'G' and a long, sweeping tail.

Executive Director
Environment and Planning

