



Architecture Building Surveying Project Management

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Basildon Borough Council
Planning Services
St. Martins Square
Basildon
Essex
SS14 1DL

23233_CJ01
22nd January 2024

Dear Sir/Madam

Re: 231 Pound Lane, Bowers Gifford, Basildon, Essex.SS13 2LB.

Please find enclosed for your information a Prior Approval Application for the erection of a single storey rear extension at the above premises.

The documentation enclosed consists of the following:

- 1No. Copy of your Prior Approval Application Form duly completed.
- 1 No. Copy of our drawing nos. 23233_001, 23233_002, 23233_0010, 23233_0011 and 23233_SP02.
- 1 No. Copy of our Photographs.
- The fees in the sum of £184.00 including the service charge has been paid via the Planning Portal, On-Line payment facility.

We trust that the above completes the application, however, if you require any further information, please do not hesitate to contact us.

Yours faithfully

Chris Jordan

for **ATP Architects + Surveyors Limited.**

RIBA 
Chartered Practice



ATP is the trading name of ATP Architects + Surveyors Limited

part of the **RSK** group

Registered address: Spring Lodge, 172 Chester Road, Helsby, Cheshire, England WA6 0AR
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