

**Planning**

South Downs National Park Authority  
 South Downs Centre  
 North Street  
 Midhurst  
 GU29 9DH

**Tel:** 01730 814 810 **Email:** [planning@southdowns.gov.uk](mailto:planning@southdowns.gov.uk)



## Householder Application for Planning Permission for works or extension to a dwelling

### Town and Country Planning Act 1990 (as amended)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

## Applicant Details

### Name/Company

Title

Mr

First name

Michael

Surname

Oakley

Company Name

### Address

Address line 1

Clarks Cottage Huntsbottom Lane

Address line 2

Address line 3

Town/City

Liss

County

Hampshire

Country

Postcode

GU33 7EU

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

Secondary number

Fax number

Email address

## Agent Details

### Name/Company

Title

First name

Surname

Company Name

### Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

## Contact Details

Primary number

\*\*\*\* REDACTED \*\*\*\*

Secondary number

Fax number

Email address

\*\*\*\* REDACTED \*\*\*\*

## Description of Proposed Works

Please describe the proposed works

First floor extension above existing single storey, new dormer and internal alterations

Has the work already been started without consent?

Yes

No

## Materials

Does the proposed development require any materials to be used externally?

Yes

No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

**Type:**

Roof

**Existing materials and finishes:**

Plain Clay Tiles

**Proposed materials and finishes:**

Plain Clay Tiles to match

**Type:**

Walls

**Existing materials and finishes:**

Stone with brick quoins and white render

**Proposed materials and finishes:**

Stone with brick quoins to match

**Type:**

Windows

**Existing materials and finishes:**

Black aluminium

**Proposed materials and finishes:**

Black aluminium

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

See proposed drawings

## Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

Yes

No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes

No

## Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes

No

Is a new or altered pedestrian access proposed to or from the public highway?

- Yes  
 No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- Yes  
 No

## Parking

Will the proposed works affect existing car parking arrangements?

- Yes  
 No

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes  
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes  
 No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

Officer name:

Title

\*\*\*\*\* REDACTED \*\*\*\*\*

First Name

\*\*\*\*\* REDACTED \*\*\*\*\*

Surname

\*\*\*\*\* REDACTED \*\*\*\*\*

Reference

SDNP/23/05020/PRE

Date (must be pre-application submission)

18/12/2023

Details of the pre-application advice received

### Executive Summary

I refer to our recent pre application Teams meeting concerning the above site and am writing to clarify the advice given. I am also commenting on the more recent amended plan you have submitted.

I understand that you are seeking guidance with regard to erecting a first floor extension over and existing single storey extension to the above dwelling. I confirmed that formal planning permission is required for the proposed works. You will need to submit a householder planning application and the necessary application forms can be accessed via the Planning Portal.

The following policies of the adopted local plan are of note for your scheme and you may wish to view them in full via the council website. SD2, SD4, SD5, SD22, SD25 and SD31. The site also lies within the Liss neighbourhood Plan area where policies Liss 1, 4, 5, 9, 14, 15 and 19 are of note.

The revised scheme you have submitted has reduced the massing and visual impact the proposal would have on the host dwelling by way of reducing the ridge height and altering the roof profile from a gable to a hipped roof and this is to be welcomed. This elevation of the dwelling is particularly visible from the public highway and given the fact that it is also on rising land increases its sense of dominance within the street scene. The revised design has lessened this potential impact.

I would encourage you to prepare a design and access statement to be included with your formal application making clear reference to all of the policies listed above and to state why you are of the view that your proposal meets the requirements of the policies. You have already indicated in your submission the need for the additional accommodation in the light of the current owners age and health requirements. I can confirm that whilst these are not planning considerations a comment relating to these matters would assist in setting out the reasons behind the current proposal. Furthermore as the scheme will not result in the increase of bedrooms for the dwelling it will address issues relating to policy SD31.

I trust this letter has clarified the position for you.

## Authority Employee/Member

**With respect to the Authority, is the applicant and/or agent one of the following:**

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

## Ownership Certificates and Agricultural Land Declaration

### Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- Yes
- No

Is any of the land to which the application relates part of an Agricultural Holding?

- Yes
- No

# Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- The Applicant  
 The Agent

Title

Mr

First Name

Henry

Surname

Edberg

Declaration Date

11/01/2024

Declaration made

## Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Henry Edberg

Date

16/01/2024