



Friday 25th November 2022

[REDACTED]

Re: Permission for a Drop Kerb / Driveway

Further your recent request I can confirm that CBH are able to provide permission for you to have a dropped kerb (and or a driveway) subject to the following conditions.

1. You must apply for drop kerb permission from Gloucestershire County Council Highways Department and provide evidence of such permission to us prior to commencing any work.
 2. You need to check whether Planning Permission is required, and evidence to us the outcome of this check. And if required, that permission has been granted before you commence any work. And on completion of the work that you have met all conditions of such permission, at your cost.
 3. Prior to any works, you must identify the location of any utility supplies, such as drains, electrical, gas etc and ensure that the works are designed so as not to cause damage to such services. You must obtain permission from all relevant utility suppliers prior to commencing works.
 4. The driveway must not cover any manholes, drains or access chambers. Cheltenham Borough Homes will not repair or reinstate driveways should essential works have to be carried out to this area, which may result in damage to your driveway.
 5. Any damage to the property arising from the works must be made good at your cost.
 6. You will be responsible for any future maintenance of the driveway and associated works and they must be kept in good repair and condition at your own expense.
 7. The work must be carried out by a reputable contractor, with any crossover work being undertaken by a contractor licenced by Highways to undertake such work. Cheltenham Borough Homes will not take responsibility for the driveway installation,
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removal of goods or materials. You will be responsible for any incident or accident that occurs as a result of the driveway being in place.

8. Once installed you must not park or store items such as caravans or trailers on the driveway forward of the front elevation of your property.

9. If you move from your home we may request that you remove the driveway and reinstate all surfaces, hedges, fences etc as original at your cost.

If you have any further enquires on this matter or wish to discuss in further detail, please do not hesitate to contact me.

Yours sincerely

