



Your ref: Tree pruning 10 Abercorn Plac...

**Please reply to:**

Rosalie Dobson  
(Tree Section)

Our ref: 24/00637/TCA

Direct line:

07790386383

Email:

rdobson@westminster.gov.uk

Mrs Alisa Miles  
10 Abercorn Place  
London  
City Of Westminster  
NW8 9XP  
United Kingdom

**Incomplete Applications**  
Town Planning & Building Control  
Westminster City Council  
PO Box 732  
RH1 9FL

6 February 2024

Dear Sir/Madam

TOWN AND COUNTY PLANNING ACT 1990  
TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND) REGULATIONS  
2012

**Address:** 10 Abercorn Place, London, NW8 9XP,

**Proposal:** We would like a permission to prune the willow tree that is in our back garden. It is very overgrown and we are worried about it toppling over in high winds. Furthermore, the neighbours have already complained about the tree blocking their light.

**Conservation Area:** St John's Wood

I refer to your notification of proposed tree works at the above location, received on 1 February 2024. I am writing to inform you that your notification is incomplete for the following reason(s):

- 1 You have not provided a full and clear specification of the works which you propose.

You should identify each tree species, position and number and/or name, and provide a full and clear specification of the work you want to carry out. A proposal simply to 'cut back' or 'lop' a tree is too vague, because it fails to identify the extent of the works. Instead, try to use descriptions such as crown thinning, crown reduction or crown lifting, and specify how much pruning you have in mind, e.g. crown thinning by 15 per cent.

Please refer to our website for further information:

[www.westminster.gov.uk/trees-and-high-hedges](http://www.westminster.gov.uk/trees-and-high-hedges)

Please forward this information to the above email address within **28 days** of the date of this letter. Please do not forward the requested information separately as your application will only be progressed when **all** requested information has been received. If we do not receive the required information within this time, we shall take no further action on your application. If you require longer than this time to submit the revised information please contact us.

Yours faithfully

Rosalie Dobson

**Rosalie Dobson**  
**Tree Section – Development Planning**