



## UTTLESFORD DISTRICT COUNCIL

Council Offices, London Road, Saffron Walden, Essex CB11 4ER  
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Email [uconnect@uttlesford.gov.uk](mailto:uconnect@uttlesford.gov.uk) Website [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk)

Mrs Jane Pointer  
The Old Manse  
13 Pelham Road  
Clavering  
Essex  
CB11 4PQ

6 February 2024

Our Reference: UTT/24/0293/TPO

Telephone: 01799 510510

Email: [uconnect@uttlesford.gov.uk](mailto:uconnect@uttlesford.gov.uk)

Dear Sir/Madam

**RE: APPLICATION FOR CONSENT TO CARRY OUT WORKS TO TREES – SUBJECT TO TREE PRESERVATION ORDER NO(s).**

I acknowledge receipt of your application received 5 February 2024, for consent to carry out the following works:-

Fell 1no. Walnut tree

At 13 Pelham Road Clavering Essex CB11 4PQ

An officer of the Council will visit the site to make an assessment..

It is intended that your application will be determined and the decision sent to you within six weeks from the date the application was received.. If by 1st April 2024, you have not received a decision, you have the right of appeal against the Council's non-determination of the application to the Planning Inspectorate.

However, it is the Council's policy to inform you of the outcome of your proposal before this date.

Please note if you are a professional agent, please advise your client that we will correspond with you directly and would not normally engage in correspondence with your client. If you are the applicant and do not have a professional agent, we will correspond with you.

Yours faithfully  
Ben Smeeden

Ben Smeeden  
Landscape Officer

