

Dennis, Sarah

From: Sophie Sharpe <[REDACTED]>
Sent: 07 February 2024 14:25
To: Sophie Sharpe
Cc: Dennis, Sarah
Subject: Re: Tree Works Application - 36 Melville Close, Southampton

You don't often get email from [REDACTED]. [Learn why this is important](#)

This Message Is From an Untrusted Sender

You have not previously corresponded with this sender.

Report Suspicious

Hi Sarah

Many thanks, I have amended to 'no'. I put yes as I was worried about the over hanging branches in the wind

Thank you

Sophie
Sent from my iPhone

On Feb 7, 2024, at 2:21 PM, Sophie Sharpe <[REDACTED]> wrote:

Thanks so much Sarah

My application is locked and I can't change the answer to 'no'

I didn't know if the branches were dead or not and worried they would blow down in winds, hence putting 'yes'

But how do I change it?

Many thanks

Sophie
Sent from my iPhone

On Feb 7, 2024, at 8:51 AM, Dennis, Sarah <[REDACTED]> wrote:

Hi Sophie

Thank you for providing this information, I will add it to your application.

If you could just confirm if the "No" box should have been ticked for Condition of Tree, otherwise a report is required from your tree surgeon including diagnostic information.

Regards, Sarah

Sarah Dennis

Business Support Officer (Mon-Wed)

Service Support

Corporate Services

Southampton City Council

Tel: 023 8083 3005 (Trees) trees@southampton.gov.uk

Tel: 023 8083 3007 (Allotments) allotments@southampton.gov.uk
<image001.png>

Twitter: [@SouthamptonCC](https://twitter.com/SouthamptonCC) | Facebook: facebook.com/SotonCC

From: Sophie Sharpe <[REDACTED]>

Sent: Monday, February 5, 2024 1:56 PM

To: Dennis, Sarah <[REDACTED]>

Subject: Fwd: Tree Works Application - 36 Melville Close, Southampton

You don't often get email from [REDACTED]. [Learn why this is important](#)

Sent from my iPhone

Begin forwarded message:

From: Sophie Sharpe <[REDACTED]>

Date: February 5, 2024 at 1:51:38 PM GMT

To: Sophie Sharpe [REDACTED]

Subject: Re: Tree Works Application - 36 Melville Close, Southampton

Hi Sarah

So sorry this has taken a while

I've had a quote for works to be done on the oak tree in my rental garden.

Is there any other information you need?

Neighbours are complaining

Many thanks

Sophie

<image002.jpg>

Sent from my iPhone

On Oct 17, 2023, at 8:36 AM, Sophie Sharpe

[REDACTED] > wrote:

Thank you for reply

So I need to get an expert to tell me that the tree needs to be cut back?

The branches are hanging over my house and next door and I fear they may come down in a storm, next door is complaining about them and one window is already cracked from a fallen branch from last year.

Are you saying I need to get someone to come and take a look first?

Thank you

Sophie

Sent from my iPhone

On Oct 10, 2023, at 2:37 PM,

Dennis, Sarah

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wrote:

Dear Mrs Sharpe

Thank you for submitting a tree works application for the above location.

To allow me to register your application, please could you provide the following information.

Condition of Trees – As you have ticked the “yes” box to indicate that the tree is diseased or you have fears it may break or fall. Please could you provide the required written report from an appropriate expert as evidence to support this claim. Alternatively, if the “yes” was ticked in error please could you confirm that “no” should have been ticked.

Description of Works – The type of work and the extent has not been specified. Please could you describe the work you wish

to carry out and the extent of the work in feet or metres.

I have attached some guidance notes that should help you provide this information. If you are unsure what to request your tree surgeon will be able to advise you. If you do not have a tree surgeon a list of Arboricultural Association approved contractors can be found at [Arboricultural Association - ARB Approved Contractor Directory \(trees.org.uk\)](http://trees.org.uk)

If you can email me this information I will add it to your application. Please do not amend your application via the Planning Portal as we do not receive any changes.

As well as the guidance notes I have attached your application for reference.

Regards, Sarah

Sarah Dennis

Business Support Officer (Mon-Wed)

Service Support

Corporate Services

Southampton City Council

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trees@southampton.gov.uk

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<1APP Guidance Notes.pdf>

<ApplicationForm.pdf>

<IMG_2010.jpeg>