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www.eastriding.gov.uk  
Stephen Hunt Director of Planning and Development Management

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C/o Mr Jonathon Benson  
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**Your ref:** PP-12769822  
**Our ref:** 24/00263/OUT  
**Enquiries to:** Mrs Kirsty Burger  
**E-mail:** planning@eastriding.gov.uk  
**Date:** 5 February 2024

Dear Sirs

**TOWN & COUNTRY PLANNING ACT 1990**

<b>Proposal:</b>	Outline - Erection of 16 first home dwellings including associated infrastructure (Access, Layout and Scale to be considered)
<b>Location:</b>	Land West Of Highfield Church Lane Keyingham East Riding Of Yorkshire HU12 9SX
<b>Applicant:</b>	Mr Kevin Thompson
<b>Application Type:</b>	Outline Planning Permission

Date Application received 31 January 2024

I refer to the above application and, having checked the details, I must inform you that your submissions do not comply with the minimum requirements of the legislation and therefore do not constitute a valid application.

I cannot process the application until these matters have been addressed and therefore look forward to receiving your response as soon as possible.

If I have not received a response from you within 28 days of the date of this letter submitting ALL of the information specified, your application will be returned to you but a portion of the fee will be retained to cover administration charges already incurred (see website for more details).

Please submit all of the required information in one go (do not send it bit by bit). If you cannot supply ALL of the requested information you must respond to us within this period specifying a date by which all of the outstanding information will be submitted. If the outstanding information does not arrive by that date, and we have not been advised of the need to extend this period, the application will be returned and a portion of the fee will be retained to cover administration charges already incurred (see website for more details).

You will need to supply the following additional information or make the corrections in order to make the application valid:-

Thank you for the submission received 31 January 2024.

Alan Menzies  
Executive Director of Planning and Economic Regeneration

#### Heritage Statement

As the proposal affects the setting of Listed Buildings, please submit a Heritage Statement as required by Part Two of the Councils Validation Checklist.

#### Description

Please note, I have amended the description of the proposal as above, in line with our 'standard phrasing for descriptions'. Please confirm in writing that you are happy with the above description of the proposal. If you do not agree with it, please provide a clear description that describes all of the proposed development that you are applying for.

The Validation Checklist can be found on the East Riding of Yorkshire Council Website, ([www.eastriding.gov.uk](http://www.eastriding.gov.uk)) click 'Planning permission and associated services', 'Applying for planning permission and prior approvals', 'Submissions for 'Full plans' applications', and click on 'Validation checklist') or by clicking on the link below and click on the Submissions for 'Full plans' applications

<https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/householder-planning-and-building-control-applications/applying-for-planning-permission-and-prior-approvals/>

Should you have any queries regarding this letter, please contact the named officer using the email address at the top of the letter quoting our reference number, which is also shown at the top of this letter.

Yours faithfully



Stephen Hunt MRTPI  
Director of Planning and Development Management