



WIN-DOR

Our Ref: BF / TP.

Wednesday, 17 January 2024

Astraseal House, Paterson Road
Finedon Road Industrial Estate
Wellingborough
Northamptonshire NN8 4EX

Mrs Stevens
90 Bramley Road
Aylesbury
HP18 0XF

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- Installation : 01933 233118
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Dear Mrs Stevens,

Contract Ref: **C15672**

I am pleased to advise you that the proposed date for the construction of your new conservatory is Tuesday 30th January 2024, and we will be on site for approximately 3 days (not including weekends), if this is to change for any reason we will notify you as soon as possible.

Please be aware that this date is only for the construction of the Conservatory Frames/Roof and any tradesmen required (plastering, electricians etc) will follow on once the installation is complete. We will write to you with a schedule of all follow-on dates.

Whilst every effort will be made to adhere to the dates advised to you we cannot be held responsible for delays caused through weather, illness, staff shortages or any other reason beyond our control.

Yours sincerely

B. Fensom

Miss Bobbie Fensom
Installations Administrator
01933 233118

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