



# St.Helens Council

## Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting [www.planningportal.gov.uk/apply](http://www.planningportal.gov.uk/apply)

### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.  
 It is important that you read the accompanying guidance notes as incorrect completion will delay the application processing.

**2. Agent Name and Address**

Title :  First Name :

Last Name:

Company (optional)

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

**2. Agent Name and Address**

Title :  First Name :

Last Name:

Company (optional)

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

### 3. Description of Proposed Works

Please describe the proposed works:

**GROUND FLOOR REAR AND SIDE EXTENSION  
 AND FRONT PORCH**

**3. Description of Proposed Works (continued)**

Has the work already started Yes  No

If Yes, please state when the work was started (DD/MM/YYYY)  (date must be pre-application submission)

Has the work already been completed? Yes  No

If Yes, please state when the work was completed (DD/MM/YYYY)  (date must be pre-application submission)

**4. Site address Details**

Please provide the full postal address of the application site.

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode:

**5. Pedestrian and Vehicle Access, Roads and Rights of Way**

Is a new or altered access proposed to or from the public highway  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Do the proposals require any diversions, extinguishments and/or creation or public rights of way?  Yes  No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s) :

**6. Pre-application Advice**

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

Officer name:

Reference (if any):

Date (DD/MM/YYYY):  (must be pre-application submission)

Details of the pre-application advice received:

**7. Trees and Hedges**

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

If Yes, please show on your plans which trees by giving them numbers eg, T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

**8. Parking**

Will the proposed works affect existing car parking arrangements?  Yes  No

If Yes, please describe the affect:

**9. Authority Employee / Member**

With respect to the Authority, I am

- (a) a member of staff
  - (b) an elected member
  - (c) related to a member of staff
  - (d) related to an elected member
- Do any of these statements apply to you?  Yes  No

If yes, please provide details of the name, relationship and role;

## 10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material

|  | Existing<br>(where applicable) | Proposed<br>(type and colour) | Not<br>applicable                            | Don't<br>know            |
|--|--------------------------------|-------------------------------|--|--------------------------|
| Walls  | <b>RED BRICK</b>               | <b>RED BRICK</b>              | <input type="checkbox"/>                     | <input type="checkbox"/> |
| Roof   | <b>BROWN TILES</b>             | <b>BROWN TILES</b>            | <input type="checkbox"/>                     | <input type="checkbox"/> |
| Windows  | <b>WHITE UPVC</b>              | <b>WHITE UPVC</b>             | <input type="checkbox"/>                     | <input type="checkbox"/> |
| Doors  | <b>WHITE UPVC</b>              | <b>WHITE UPVC</b>             | <input type="checkbox"/>                     | <input type="checkbox"/> |
| Boundary<br>treatments<br>(eg. fences,<br>walls etc) | <b>1,8m HIGH TIMBER</b>        | <b>NO CHANGES</b>             | <input type="checkbox"/>                     | <input type="checkbox"/> |
| Vehicle<br>access<br>and hard<br>standing            | <b>PAVED DRIVE</b>             | <b>PAVED DRIVE</b>            | <input type="checkbox"/>                     | <input type="checkbox"/> |
| Lighting   |                                |                               | <input checked="" type="checkbox"/> <b>N</b> | <input type="checkbox"/> |
| Others<br>(please<br>specify)                        |                                |                               | <input checked="" type="checkbox"/> <b>N</b> | <input type="checkbox"/> |

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement:  Yes  **N** No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

# 11.Ownership certificates and Agricultural Land Declaration

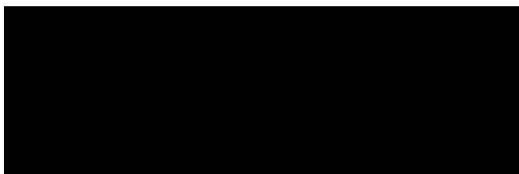
## CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning ( Development Management Procedure) (England)

Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or part of, an agricultural holding\*\*

Signed - Applicant



Date (DD/MM/YYYY)

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run

\*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenent' in section 65(8) of the Act

# 11.Ownership certificates and Agricultural Land Declaration

## CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning ( Development Management Procedure) (England)

Order 2015 Certificate under Article 14

I certify/ the applicant certifies that I have/ the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenent\*\* of any part of the land or building to which this application relates.

| Name of owner / Agricultural Tenent | Address | Date Notice Served |
|-------------------------------------|---------|--------------------|
|                                     |         |                    |
|                                     |         |                    |
|                                     |         |                    |
|                                     |         |                    |
|                                     |         |                    |

Signed - Applicant

Or signed - Agent

Date (DD/MM/YYYY)

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run

\*\* 'agricultural tenent' has the meaning given by reference to the definition of 'agricultural tenent' in section 65(8) of the Act

**12. Planning Checklist**

|                                      |          |                              |          |
|--------------------------------------|----------|------------------------------|----------|
| Copy of Planning application form:   | <b>Y</b> | Correct fee by cheque        | <b>N</b> |
| Copy of detailed scaled plans:       | <b>Y</b> | Correct fee by bankers draft | <b>N</b> |
| Copy of Design and Access Statement: | <b>N</b> | Correct fee by telephone     | <b>Y</b> |
| Copy of ownership certificate:       | <b>Y</b> | <b>ON LINE PAYMENT</b>       |          |
| Copy of ordinance survey map:        | <b>Y</b> |                              |          |

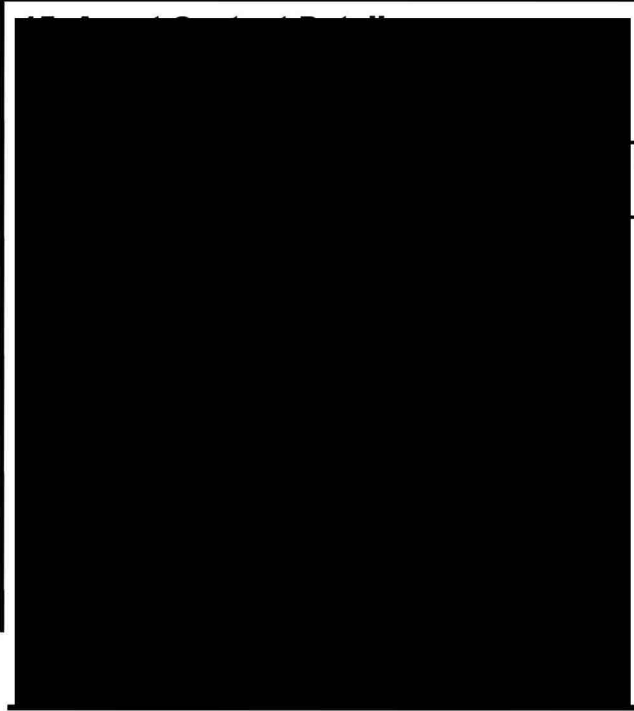
**13. Declaration**

I/We hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

**Sigend - Applicant** [REDACTED] **ate (DD/MM/YYYY)**

**28/01/2024**

(date cannot be pre-application)



**16. Site Visit**

Can the site be seen from a public road, public footpath, bridleway or other public land

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

Agent    
 Applicant    
 Other person

If other has been selected, please provide:

