

EKJN Architects.  
FAO: Kasia Kochanowicz  
Bryerton House  
129 High Street  
Linlithgow  
EH49 7AQ

Urban Pods.  
FAO: Ross Iwaniec  
Unit 19 Houston Industrial Estate  
Napier Square  
Livingston  
EH54 5DG

**Date:** 9 February 2024

**Your Ref:**

Dear Sir/Madam

**TOWN AND COUNTRY PLANNING SCOTLAND ACT 1997  
BUILDING A SINGLE STOREY GARDEN ROOM IN THE BACK GARDEN. AT 46  
PORTLAND STREET, EDINBURGH, EH6 4BA  
REFERENCE NUMBER: 24/00620/FUL**

#### APPLICATION PAYMENT

Your application was assessed as invalid on 9 February 2024.

**You are required to make a payment of £300.**

To ensure your payment is matched with your planning application please make sure you use the following reference numbers when making payment:

**Planning Application No: 24/00620/FUL  
Scottish Government No: 100656844-002**

Online payment can be made on the [Planning payment page](#)

You should note that this letter is for payment only. If the payment is not received within 21 days of the date of this letter, the application will be returned to you.

If you wish to discuss any of the issues raised please contact Sarah Forsyth directly at [sarah.forsyth@edinburgh.gov.uk](mailto:sarah.forsyth@edinburgh.gov.uk).

Yours faithfully

Planning Support

**PLANNING SUPPORT TEAM**