

Planning

South Downs National Park Authority
 South Downs Centre
 North Street
 Midhurst
 GU29 9DH

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Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x) Northing (y)

Description

Applicant Details

Name/Company

Title

Mr

First name

Ryan

Surname

Green

Company Name

Address

Address line 1

4 Sussex Road

Address line 2

Address line 3

Town/City

Petersfield

County

Country

United Kingdom

Postcode

GU31 4JX

Are you an agent acting on behalf of the applicant?

Yes

No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

The proposal is for retrospective Listed Building Consent and is for works carried out to replace an existing, faulty Tanking installation, installed by a previous owner (which after speaking to East Hants' Conservation Officer, I do not believe had adequate planning permission).

A description of the works carried out are as follows:

- Removal of the internal faulty Tanking/Membrane system installed by previous owners, stripping back the Vault/Utility Room back to its original state
- Removal of the plasterboard partition between the main utility area and the cloakroom which was installed by the previous owners
- Installation of a new doorframe and accompanying skirting board to accommodate the membrane and plasterboard
- The installation of Cavity Drain Membrane Lining against the walls/arches and floor of the Vault/Utility Room up to and including over the door frame and on to the abutting Kitchen walls
- The installation of a mesh over the top of the Cavity Drain Membrane Lining applied to the walls/arch
- Leveraging the Cloakroom's drainage in order to drain any rain water out to existing drain in the Courtyard/Garden
- The installation of TG Chipboard flooring over the membrane installed on to the floor
- Reinstating the partition chipboard wall for the cloakroom removed earlier in the works

Has the development or work already been started without consent?

- Yes
 No

If Yes, please state when the development or work was started (date must be pre-application submission)

Has the development or work already been completed without consent?

- Yes
 No

If Yes, please state when the development or work was completed (date must be pre-application submission)

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know
 Grade I
 Grade II*
 Grade II

Is it an ecclesiastical building?

- Don't know
 Yes
 No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- Yes
 No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- Yes
 No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- Yes
 No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- Yes
 No

If Yes, do the proposed works include

a) works to the interior of the building?

- Yes
 No

b) works to the exterior of the building?

- Yes
 No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- Yes
 No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- Yes
 No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Similarly to the description of the works:

- Removal of the internal faulty Tanking/Membrane system installed by previous owners, stripping back the Vault/Utility Room to its original state
- Removal of the plasterboard partition between the main utility area and the cloakroom which was installed by the previous owners
- The installation of Cavity Drain Membrane Lining against the walls/arches, floor and new doorframe
- Leveraging the Cloakroom's drainage in order to drain any rain water out to existing drain in the Courtyard/Garden
- The installation of TG Chipboard flooring over the membrane installed on to the floor
- The installation of a mesh over the top of the Cavity Drain Membrane Lining applied to the walls/arch
- The installation of a Plasterboard based internal wall on top of the mesh
- Restoration of the internal Plasterboard wall between the main Vault/Utility Room are and the Cloakroom originally installed by the previous owners

Materials

Does the proposed development require any materials to be used?

Yes

No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

Internal walls

Existing materials and finishes:

Plasterboard with plaster

Proposed materials and finishes:

Plasterboard with plaster

Type:

Other

Other (please specify):

Cavity Drain Membrane Lining

Existing materials and finishes:

N/A

Proposed materials and finishes:

Polyethylene or Polypropylene Membrane

Type:

Floors

Existing materials and finishes:

Original stone floor

Proposed materials and finishes:

TG Chipboard atop original stone floor

Type:

Other

Other (please specify):

Cavity Drain Membrane Lining Mesh

Existing materials and finishes:

N/A

Proposed materials and finishes:

Mesh installed atop the Cavity Drain Membrane Lining.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

Yes

No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

The agent

The applicant

Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes

No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

Query Tanking 4 Sussex Road

Date (must be pre-application submission)

02/10/2023

Details of the pre-application advice received

I engaged with Ms. Hill as the local Conservation Officer and asked whether the works would need Listed Building Consent. We exchanged several E-Mails and I sent her a description of the works which she requested.

At the same time, I also informed Ms. Hill that there was a previous water/damp proofing system installed (which was not suitable) and she in turn informed me that no permission for this had been sought by the previous owners.

At that time, she referred the question to her boss, Mr. Peter Fellows. Mr. Fellows advised that I should submit a retrospective application for Listed Building Consent.

The advice from both officers that whilst Waterproof Membrane Systems/Tanking would likely require approval and that I should therefore submit an application retrospectively.

They advised that they believed that the work could likely be regularised as historically Vaulted areas would be used simply for storage (and therefore damp would not be an issue), however it would be extremely difficult to utilise such areas as part of a building going forward as they would not be habitable.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- Yes
- No

If No, can you give appropriate notice to all the other owners?

- Yes
- No

Certificate Of Ownership - Certificate B

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Name of Owner:

***** REDACTED *****

House name:**Number:**

43

Suffix:**Address line 1:**

Thorn Close

Address Line 2:**Town/City:**

Petersfield

Postcode:

GU31 4HZ

Date notice served (DD/MM/YYYY):

18/10/2021

Person Family Name:

Person Role

 The Applicant The Agent

Title

Mr

First Name

Ryan

Surname

Green

Declaration Date

21/01/2024

 Declaration made**Declaration**

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

 I / We agree to the outlined declaration

Signed

Ryan Green

Date

21/01/2024