

Economic Development and Environmental Planning

**Building Control**

Building (Scotland) Act 1959: Section 9:

**APPLICATION FOR CERTIFICATE OF COMPLETION**

1. APPLICANT: Mr & Mrs Tulloch  
11 Buccleuch Street  
Innerleithen  
Peeblesshire  
EH44 6LA

2. AGENT:

FOR OFFICE USE ONLY
Date Received: .....
First Response Date: .....
Final Decision Date: .....
All Certificates Rec: .....

3. A certificate of completion is sought for the alteration of the building or buildings at:-

**TANTALLON 11 BUCCLEUCH STREET INNERLEITHEN PEEBLESSHIRE EH44 6LA**  
*(Formation of 2no attic bedrooms and shower room)*

**NOTE: If this is a plotted development, please ensure that you state the plot number and the "true" postal address below:**

**Plot Number:** ..... **TRUE ADDRESS:** .....

4. DATE OF BUILDING WARRANT AND ANY AMENDMENTS :  
A building warrant was granted on 26th April 2004 as amended on .....

Reference Number of Warrant **04/00488/ALT**

5. DATE WORKS COMPLETED: The works were completed on .....

6. RELAXATION DIRECTIONS:  
Was a relaxation of the provisions of the building standards regulations given? YES/NO\*  
If so, give date and reference number  
.....

7. **DECLARATION:**

I/We\* confirm that the operations at the above address have now been completed in accordance with the building standards regulations (as relaxed by the Secretary of State/local authority\* on .....(date)\*. The operations were carried out as laid down in the building warrant mentioned above and conform with any necessary plans (including drawings, specifications and other particulars) endorsed in connection with the warrant. {I/We\* also enclose a certificate showing that the electrical installation complies with the terms of the warrant}.\*

[I/We\* also (a) confirm that the energy rating for the dwelling remains the same as that submitted with the building warrant application or (b) enclose a corrected energy rating calculation for the completed dwelling.]

Signature of applicant/agent\* .....

Date .....

ADDRESS TO WHICH YOU SHOULD SEND YOUR APPLICATION

Head of Building Control  
**SCOTTISH BORDERS COUNCIL**  
Peebles Area Office  
Rosetta Road  
PEEBLES  
EH45 8HQ

TEL: 01721 726305

**NOTES**

1. The local authority must either grant a certificate of completion or notify the applicant of their refusal to do so within 14 days of the date of the receipt of the application for a certificate of completion.
2. If the local authority refuses to grant a certificate of completion the applicant has the right to appeal to the sheriff.