

Traffic Management Plan

London Camera Exchange

Site Address: London Camera Exchange, 8 Tunsgate, Guildford,
Surrey, GU1 3QZ
Date: 09.02.2024
Revision: 1
Issued to: Mr Jamie Elstow



Contents

1	Scope	4
2	Procedure	5
2.1	Access and egress to/from site	5
2.2	Parking arrangements	5
2.3	Scheduling and unloading of deliveries	5
2.4	Communication	7
2.5	Incident Reporting	7
3	Traffic Management Plan	8



1 Scope

This plan stipulates the requirements for the management of traffic on a construction site so that vehicles and pedestrians using site routes can move around safely.

Arrangements are in place to minimise the impact on pedestrians, visitors, members of the public, road users, neighbours, and anyone else who may be affected by the construction works at London Camera Exchange, 8 Tunsgate, Guildford, Surrey, GU1 3QZ.

[Company] aims to reduce the number of deliveries where practicable and minimise the interface between site traffic and the public.

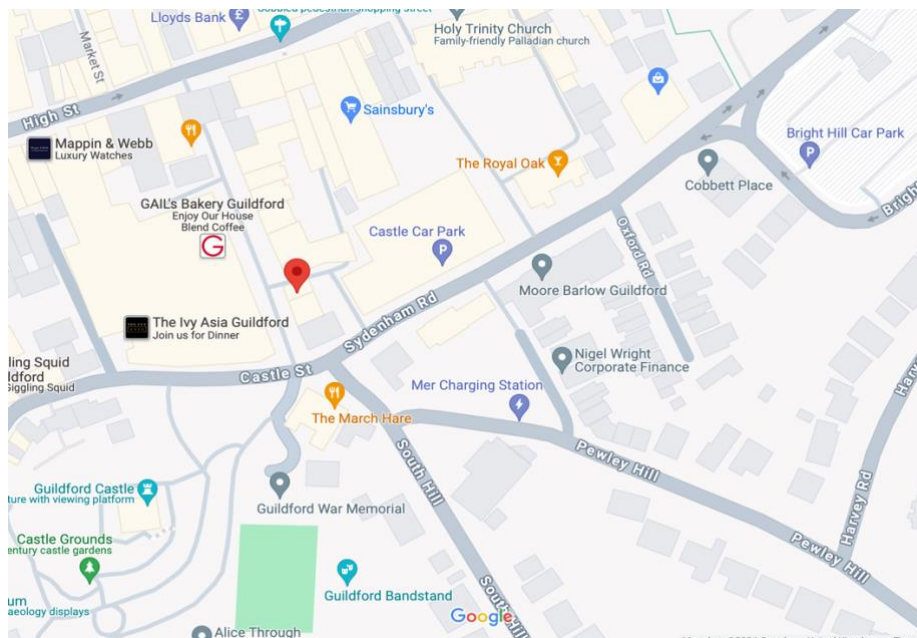
All efforts to comply with the following legislation are in place:

- The Health & Safety at Work etc. Act 1974.
- The Management of Health & Safety at Work Regulations 1999.
- The Construction (Design & Management) Regulations 2015.

2 Procedure

2.1 Access and egress to/from site

Access to and from site will be via the following:



Tunsgate is a predominantly pedestrian only road with vehicle access only allowed between 01.00am - 11.00am Monday to Friday and 01.00am - 09.00am on Saturdays.

2.2 Parking arrangements

Parking is not available on site however there are two local pay and display car parks (both shown on the above map) within 5 minutes' walk of site – Castle car park and Bright Hill car park.

2.3 Scheduling and unloading of deliveries

All deliveries to site must be pre-arranged in advance with Site Management to prevent a build-up of vehicles on site and on surrounding roads.

Deliveries shall be arranged to not take place in times of peak traffic or within school pick up / drop off times and due to the restriction on Tunsgate deliveries will be made pre-11.00am.

Skip exchanges will be made at the rear of site from into the agreed compound area shown on Milkhouse Gate. (Existing and proposed layouts shown at the end of this document.) Skips will reverse from Sydenham Road onto Milkhouse Gate where the exchange will be made, disruption will be kept to a minimum by booking exchanges for 8.00am whenever possible. A competent banksman will be on site to assist delivery vehicles and skip lorries at all times.

Proposed skip location on Milkhouse Gate.



Unloading of deliveries and materials shall be conducted safely taking preventative measures to reduce manual handling of loads.

There is a public walkway to the left of the site, owned by the adjacent Bang & Olufsen shop which it is proposed will have a scaffold tunnel erected over it to protect the public while high level works are undertaken.



2.4 Communication

2.4.1 Contractors

All contractors shall receive a copy of this Traffic Management Plan to ensure they are familiar with the site-specific requirements. This may occur face-to-face at the contract pre-start meeting or sent electronically.

All deliveries to site must be pre-arranged and approved in advance by the Site Management Team. Drivers should advise the Site Management Team of their estimated time of arrival so adequate provision can be made. All [Company] rules and safe working practices are to be followed.

Deliveries of heavy plant and/or materials which are considered dangerous may require a specific delivery plan to be developed along with risk assessments and method statements. The Site Manager will advise on requirements and should be made aware of any such movement at the earliest possible time.

2.4.2 Residents

Local residents will be kept informed of site activities and how they may be affected. [Company] will ensure that any site debris which collects on the roadway is regularly cleaned throughout the working day to prevent nuisance to residents.

2.5 Incident Reporting

All incidents or near misses relevant to traffic management must be reported to the Site Manager. This includes injury, vehicle breakdown blocking road access, vehicle crash or public nuisance complaints.

For further information refer to the incident reporting and investigation process detailed in the Construction Phase Plan.



3 Traffic Management Plan

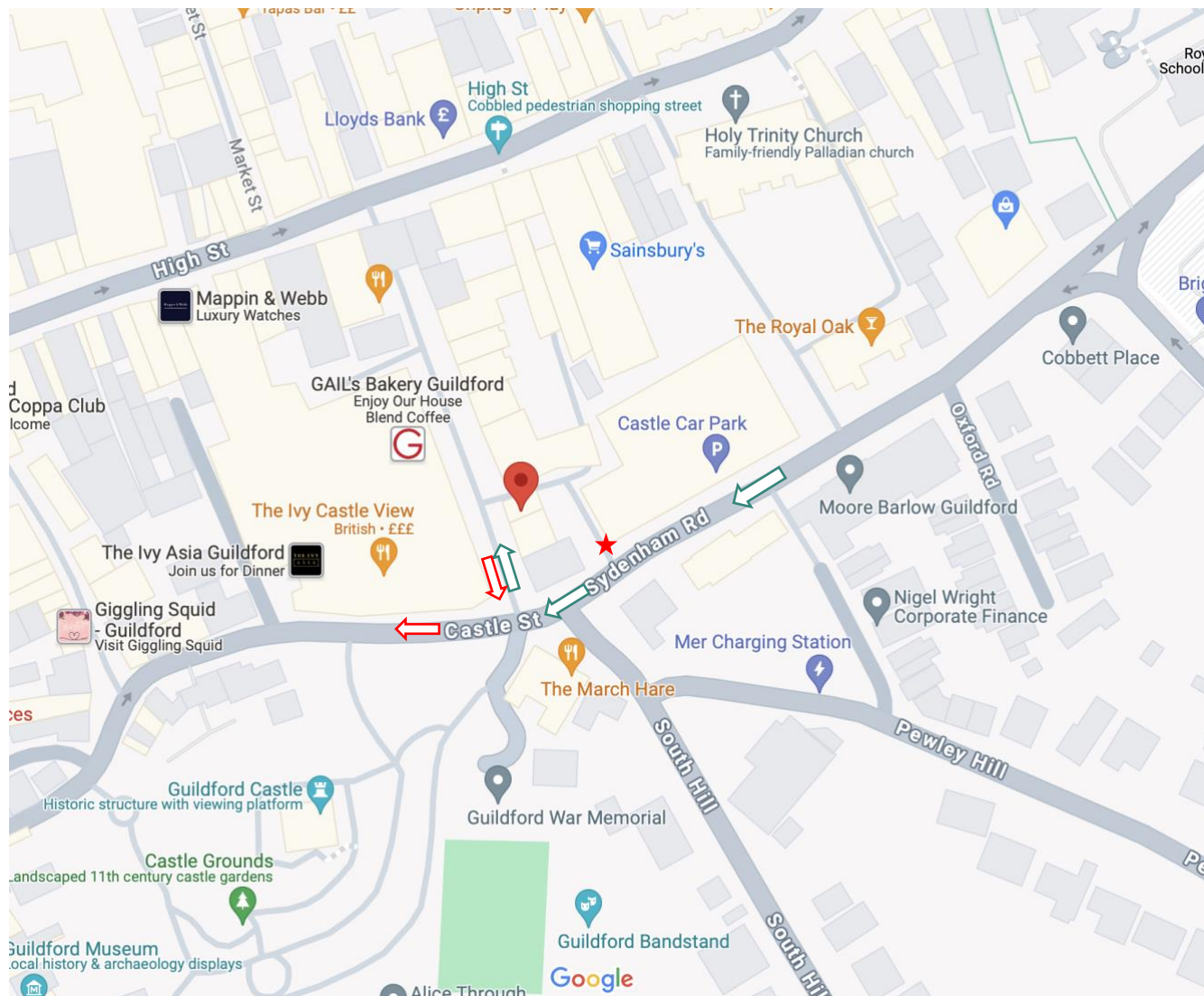
- Key**
- Entry to site
 - Exit from site
 - Two-way road
 - Skip

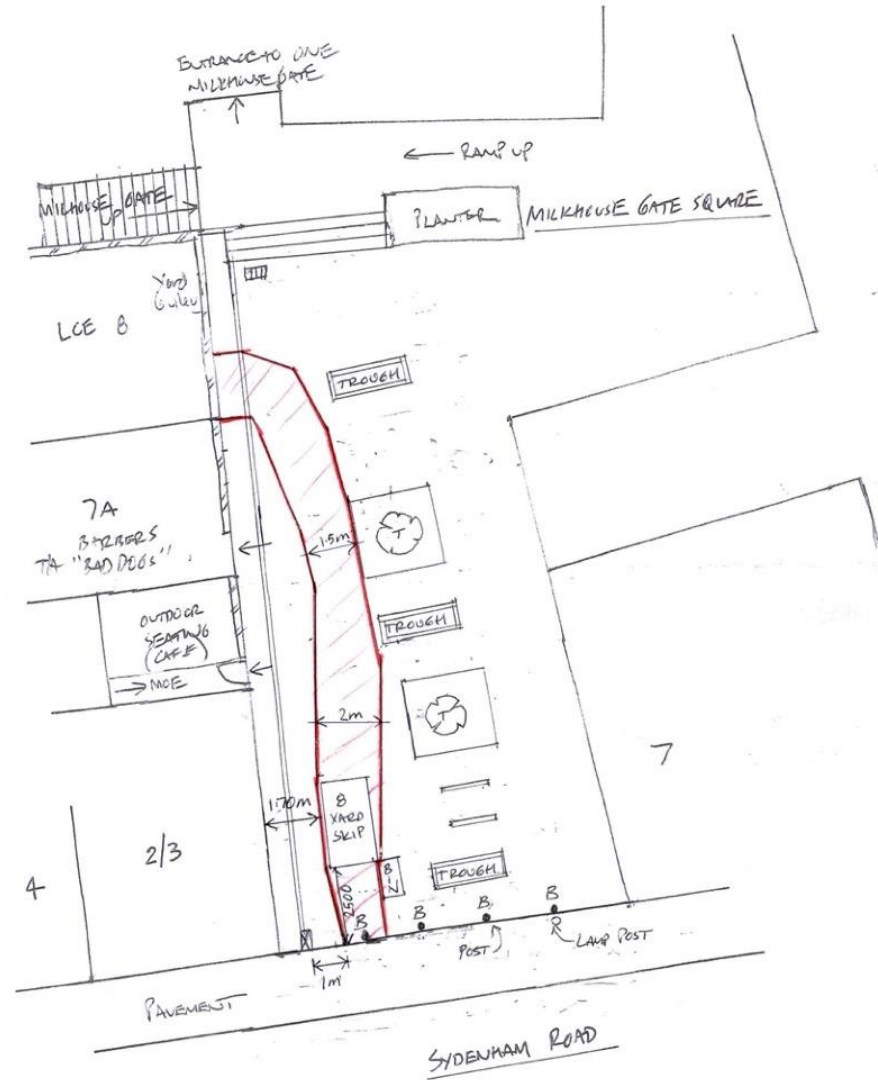
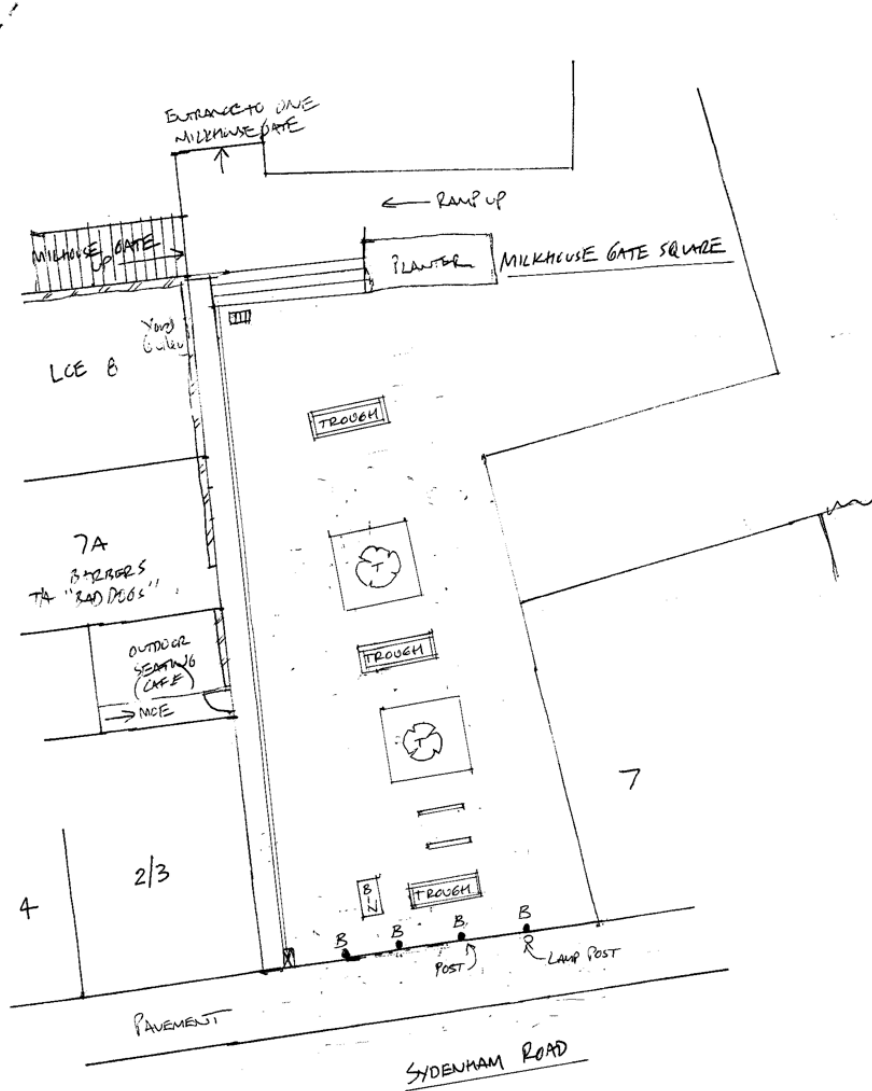
Traffic Flow

Vehicles exiting the site will be via Tunsgate assisted by a banksman.

Exit is directly from Tunsgate on Castle Street.

Extreme caution must be taken around pedestrians and when re-joining Castle Street or Sydenham Road.





1:100 SCALE @ A3 SIZE
PRELIMINARY - FOR DISCUSSION

2/2/2024

www.havio.com

havio

 **MARSHELS**
Painting Decorating Refurbishment