

Our Ref: 24/00443/HFUL
Your Ref: 22 The Coppice. Impington

8 February 2024



Mr Paul Warrington
Visual Creations Ltd
36 Longstanton Road
Over
CB24 5PP

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

www.scambs.gov.uk | www.cambridge.gov.uk

Dear Mr Warrington

South Cambridgeshire District Council Application for Planning Permission

Proposal: Addition of a lean-to pitched roof with a (front facing) velux roof window and replace the existing porch glazing by building up a brick plinth to create opening for new windows on the side.

Site address: 22 The Coppice Impington Cambridgeshire CB24 9PP

Your client: Charlie Whitton

I have checked the above application received on 7 February 2024 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. A fee of £258 is required for this application. Please call 01954 713 000 to make a card payment by telephone. When calling select option 1 for Planning and then hold for an adviser. Please quote the full planning reference number shown at the top of this letter.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your client's application.

If the above has not been received before 22 February 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Mrs Keeren Wesbroom
Technical Support Officer

Email: Planning@greatercambridgeplanning.org
Direct dial: 01954 713207