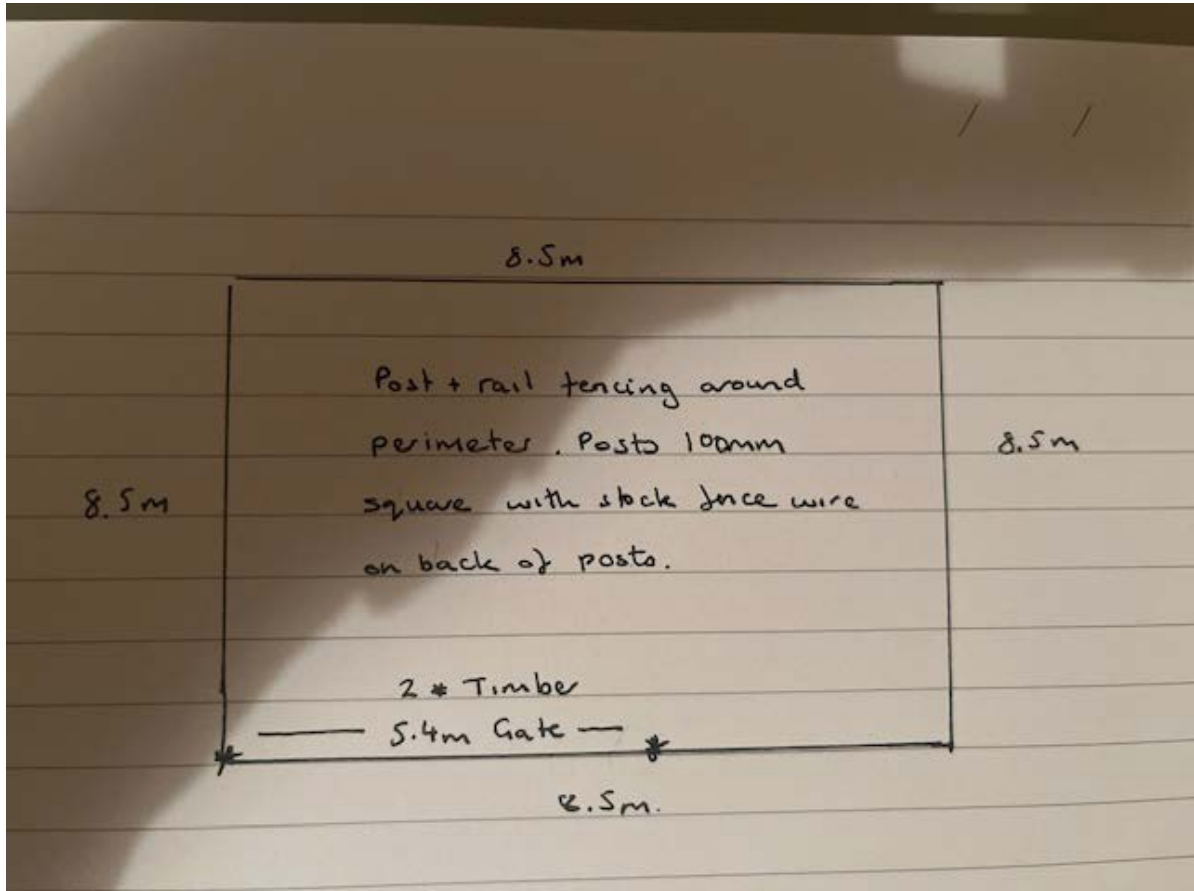


From: [Meghan Crawford](#)
To: [Newall, Kayleigh](#)
Cc: [Paul Ward](#)
Subject: Re: Enquiry 101000592269, Formation of a parking area at 66 Kirk Road, Bathgate - [OFFICIAL]
Date: 23 January 2024 20:38:58

Thanks Kayleigh, I've paid the additional £80. Will this diagram meet your needs?



Sent from my iPhone

On 23 Jan 2024, at 16:34, Newall, Kayleigh <Kayleigh.Newall@westlothian.gov.uk> wrote:

DATA LABEL: OFFICIAL

Hi Meghan,

Thank you for getting into contact with me, so for the advert it is required due land adjacent to the site that has no address on it just so the person who owns the land can see something is being built, please pay this by credit or debit card payment at: <https://www.westlothian.gov.uk/pay> (select the Planning & Building Standards option) and after payment forward the email receipt to planning@westlothian.gov.uk.

As for the dimension plans if you are able to use the software I would advise it, if not just some sort of drawing showing the size of the land you plan to make into your garden and the dimensions of the fence if you are putting one around it.

Thanks,
Kayleigh Newall
Planning Technician
Development Management
Kayleigh.Newall@westlothian.gov.uk
Civic Centre
Howden South Road
Livingston
EH54 6FF

From: Meghan Crawford <meghan_crawford@btinternet.com>
Sent: 23 January 2024 16:27
To: Newall, Kayleigh <Kayleigh.Newall@westlothian.gov.uk>
Cc: Paul Ward <edmindward@hotmail.com>
Subject: Fwd: Enquiry 101000592269, Fromation of a parking area at 66 Kirk Road, Bathgate - [OFFICIAL]

Hi Kayleigh, your colleague Steven directed me to you. I believe you need additional information on the planning application I submitted.
I did use the fee calculator and read the schedule on newspaper advert and thought it wasn't necessary - I can send over but can't see how to do that on eplanning tool given it's already been submitted.
Is the dimensioned plan to be given using one of the recommended software packages on eplanning?

Meghan

Sent from my iPhone

Begin forwarded message:

From: "McLaren, Steve" <Steve.McLaren@westlothian.gov.uk>
Date: 23 January 2024 at 15:45:02 GMT
To: Meghan Crawford <meghan_crawford@btinternet.com>
Cc: Paul Ward <edmindward@hotmail.com>
Subject: RE: Enquiry 101000592269, Fromation of a parking area at 66 Kirk Road, Bathgate - [OFFICIAL]

DATA LABEL: OFFICIAL

Dear Meghan,

I see from our system that your application is currently invalid and that my colleague Kayleigh Newall wrote to you on 16th January requesting a dimensioned plan and an additional £80 to cover the cost of a statutory newspaper advert.

You should reply to Kayleigh.Newall@westlothian.gov.uk with the details requested and details of the newspaper advert payment to allow her to validate your application.

Once it is validated it will be allocated to a case officer for consideration and determination and you will receive a letter confirming who that is if you wish to get in touch.

Regards

Steven

From: Meghan Crawford <meghan_crawford@btinternet.com>
Sent: 23 January 2024 15:23
To: McLaren, Steve <Steve.McLaren@westlothian.gov.uk>
Cc: Paul Ward <edmindward@hotmail.com>
Subject: Re: Enquiry 101000592269, Fromation of a parking area at 66 Kirk Road, Bathgate - [OFFICIAL]

Thanks Steven, I submitted the planning last week. Can you give an indication of timelines for response?

Meghan

Sent from my iPhone

On 15 Jan 2024, at 10:25, McLaren, Steve
<Steve.McLaren@westlothian.gov.uk> wrote:

DATA LABEL: OFFICIAL

Hi Meghan,

Because these works are out with the curtilage of the house and is a change of use of the land it would not be a householder application. A single full planning application is all you need to do.

Regards

Steven

From: Meghan Crawford <meghan_crawford@btinternet.com>
Sent: 15 January 2024 10:23
To: McLaren, Steve <Steve.McLaren@westlothian.gov.uk>
Cc: Paul Ward <edmindward@hotmail.com>
Subject: Re: Enquiry 101000592269, Fromation of a parking area at 66 Kirk Road, Bathgate - [OFFICIAL]

Thanks Steven, I'm intending to progress the application today. The wizzard suggests the householder application (if I am completing the questions correctly) but I think your email suggests the planning permission form - should I submit both?

Meghan

Sent from my iPhone

On 9 Jan 2024, at 10:30, McLaren, Steve
<Steve.McLaren@westlothian.gov.uk> wrote:

DATA LABEL: OFFICIAL

Good morning Meghan,

I've checked our database further and see that planning permission was given for the erection of a double garage on this land on 8/6/01 under planning permission 0194/H/01. That makes more sense given the council sold the land and the council would not normally sell land without the applicant having planning approval. Application details: [LIVE/0194/H/01 | Erection of a double garage | Adj. 64\(66\) Kirk Road, Bathgate \(westlothian.gov.uk\)](#)

Given the permission was granted back in 2001 and has not been implemented, this consent has lapsed as it should have been carried out by 8/6/06.

You will therefore need to make an application for the change of use of the land to a parking area. You can provide the title information and details of the previous approval as background information in support of your application and the case officer will take this into account when considering the new proposals.

Regards

Steven

From: Meghan Crawford
<meghan_crawford@btinternet.com>
Sent: 09 January 2024 09:45
To: McLaren, Steve
<Steve.McLaren@westlothian.gov.uk>
Subject: Re: Enquiry 101000592269, Formation of a parking area at 66 Kirk Road, Bathgate - [OFFICIAL]

Thanks Steven, glad I checked as I had assumed given the use is mentioned in the deeds that planning wouldn't be required. Attaching a copy incase this changes your view.

I believe the land was purchased in 2002. Are you able to say if planning has been requested for this area before and if so, the outcome of that? We would not be looking to cut down any of the trees in that area just simply level and facilitate the use of an electric car by adding a charging point.

Meghan

Sent from my iPhone

On 8 Jan 2024, at 16:34, McLaren, Steve
<Steve.McLaren@westlothian.gov.uk>
wrote:

DATA LABEL: OFFICIAL

Good afternoon Meghan,

I refer to the above enquiry and have checked the location of the area of ground from the title number provided.

Given this is an area of ground within a wooded area and out with the curtilage of your house, a change of use of land will occur should the parking area be formed. Given there is a change of use of the land then a planning application will be required for these works. This should be submitted through ePlanning, a link is available here: [Full Planning Permission - West Lothian Council](#)

Given the current character of the land, there is no guarantee that planning permission would be forthcoming and the case officer will need to take account of any relevant local plan allocations and policies.

The fee for the application will be £500 plus an additional £80 to cover the cost of a statutory newspaper advert. If permission is refused, the fee is non-refundable but you can challenge the decision at the council's

Local Review Body.

I hope this helps.

Regards

Steven McLaren
Planning Officer

West Lothian Council
West Lothian Civic Centre
Howden South Road
Livingston EH54 6FF

West Lothian Council - Data Labels:

OFFICIAL - Sensitive: Contains Personal or Business Sensitive Information for authorised personnel only

OFFICIAL: Contains information for council staff only

PUBLIC: All information has been approved for public disclosure

NON-COUNCIL BUSINESS: Contains no business related or sensitive information

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