

Date: 26/01/2024
Our Ref: JH/GM 24.107

Monmouthshire County Council Planning Department
Monmouthshire County Council
County Hall
Rhadyr
Monmouthshire
NP15 1GA

Unit 9 Oak Tree Court
Mulberry Drive
Cardiff Gate Business Park
Cardiff
CF23 8RS

Tel: 02920 732 652
www.asbriplanning.co.uk

Dear Sir or Madam,

Town and County Planning Act 1990 (As Amended)
Change of Use from Use Class A1/D1 to A2 (Financial & Professional Services)
Ground Floor, 70 Monnow Street, Monmouth, NP25 3EN
PP-12756300

Asbri Planning is appointed as planning agent to Monmouthshire Building Society in respect of the above planning application for the change of use of the ground floor from Use Class A1//D1 to Use Class A2 (Financial & Professional Services) at 70 Monnow Street, Monmouth.

The planning application has been submitted via Planning Portal and the submission documents are listed below

The following drawings are submitted as part of the application:

Drawing name	Prepared By
Site Location Plan	Asbri Planning

In addition, the supporting documents submitted comprise the following:

Document name (reference where appropriate)	Prepared by
Planning application forms (1APP)	Asbri Planning
Covering Letter (This Letter)	Asbri Planning
Planning Statement	Asbri Planning

In addition, you will find enclosed a cheque to the sum of £460 made payable to Monmouthshire County Council in payment of the planning fee. I trust that the submitted documents allow the application to be validated and look forward to receiving details of the name of the case officer, application reference number and target determination date. If you have any queries in the meantime, please do not hesitate to get in touch.

Yours sincerely,



George Milburn

Planner

Enc. Application Fee

cc *Monmouthshire Building Society*