

# Woking Borough Council

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Kenny McMullan  
Groundscapes  
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RH5 5HW  
United Kingdom

**Reference:** TREE/2024/8030  
**Contact:** David Frye  
**Phone:** 01483 74 3749  
**Email:** Dave.Frye@woking.gov.uk

16 February 2024

Dear Sir/Madam

## ACKNOWLEDGEMENT

**Reference:** TREE/2024/8030                      Application Type:    Works to Trees Covered by a TPO  
**Proposal:** T003 : Mixed species x10 - Crown lift to 3m over carpark and pavement. (Works subject to 626/0217/1976).  
**Location:** 1 Penwith Walk, St Johns, Woking, Surrey, GU22 0JD

Thank you for your application which was received on 31 January 2024.

An Officer of the Council will visit the site to assess your application. The Council aims to issue its decision within eight weeks. Notice of our decision will be sent to you and your agent.

If we do not give you notice of our decision by 27 March 2024 you may appeal after this date to the Department of Communities and Local Government by writing to The Environment Team, Room 4/04, Kite Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN. We will continue to consider your application and issue a decision as soon as possible. If you are aggrieved by the Council's decision, you will still be able to appeal.

Yours faithfully,

Thomas James  
Development Manager

For further information visit our website on [www.woking.gov.uk/planning/trees](http://www.woking.gov.uk/planning/trees)