



Planning and Development Services,  
Cheltenham Borough Council,  
Municipal Offices,  
Promenade,  
Cheltenham,  
GL50 9SA

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Lockside Road  
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PR2 2YS

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17<sup>th</sup> January 2024

PWA Ref: 24-1700

Dear Sir / Madam,

**RE: FULL PLANNING APPLICATION FOR THE CHANGE OF USE FROM RETAIL (USE CLASS E(A))  
TO A DRINKING ESTABLISHMENT (SUI GENERIS)  
104 HIGH STREET, CHELTENHAM, GL50 1EG**

A full planning application has today been submitted on behalf of Amber Taverns Limited regarding the site at 104 High Street, Cheltenham, GL50 1EG. The application has been assigned Planning Portal reference: PP-12727851 and the applicants will pay the requisite fee of £642 in due course. Please note that the requisite plans and supporting documentation will swiftly follow payment.

Yours faithfully,

**Mike Sproston** MRTPI  
*Senior Planner*

