

Your ref:
Our ref: 24/00200/LDP
Please ask for: Mrs Lesley Raby
Direct dial: 01553 616818
E-mail: borough.planning@west-norfolk.gov.uk

Borough Council of
**King's Lynn &
West Norfolk**



Mr Steven Young
Open View
The Row
West Dereham
King's Lynn
Norfolk
PE33 9RH

Geoff Hall
Executive Director

Stuart Ashworth
Assistant Director Environment and Planning

6 February 2024

Dear Sir or Madam

TOWN AND COUNTRY PLANNING ACT 1990

Details: **Lawful Development Certificate: To enlarge kitchen and dining area. at Open View The Row West Dereham King's Lynn Norfolk**

I have received a planning application as detailed above but cannot process it until I receive some more information:

1. The application fee of £129.00 is payable.
You can pay your fee in the following ways:-
 1. Send a cheque made payable to "BCKLWN" - please quote the application reference number on the back of the cheque.
 2. BACS - Account Number 00148342 Sort Code: 20 17 68 - please quote the application reference number on your payment.
 3. Telephone 01553 616234 and pay by debit or credit card.
2. The location plan provided show the red line drawn around the neighbouring property.

Please provide a scaled location plan with the red line drawn around the boundaries of 'Open View' as the application site.

Once this information is received your application will become valid and the application can be passed to the relevant planning officer.

To enable us to deal with the additional information requested efficiently could you please ensure you quote the Application Number detailed at the top of this letter along with the name of the officer detailed on this letter. Could you also clearly state the location and details of the proposed development in all correspondence and **mark it for the attention of Mrs Lesley Raby**

Yours faithfully

A handwritten signature in black ink, appearing to read 'L. Gore'.

King's Court, Chapel Street, King's Lynn, Norfolk PE30 1EX
Tel: (01553) 616200
DX 57825 KING'S LYNN

Chief Executive – Lorraine Gore

Executive Director
Environment and Planning

