

STL Solutions.
FAO: Craig Douglas
Halo Building
Hill Street
Kilmarnock
East Ayrshire
KA1 3HY

Mr Sean Anderson.
5/1 Grosvenor Gardens
Edinburgh
EH12 5JU

Date: 26 October 2023

Your Ref:

Dear Sir/Madam

**TOWN AND COUNTRY PLANNING SCOTLAND ACT 1997
APPLICATION FOR THE ISSUE OF A CERTIFICATE OF LAWFULNESS
CONFIRMING ITS EXISTING USE AND A SHORT-TERM LET VISITOR
ACCOMMODATION. AT FLAT 1, 5 GROSVENOR GARDENS, NEW TOWN,
EDINBURGH, EH12 5JU
REFERENCE NUMBER: 23/05648/CLESTL**

INCOMPLETE APPLICATION

Your application was assessed as incomplete on 26.10.2023.

Please take note of the following information if you are required to make additional payment or submit additional documents

**Planning Application No: 23/05648/CLESTL
Scottish Government No: 100645841-001**

An incomplete application is one where the information submitted is either not sufficient to allow a proper assessment of the application or the proper certification/fees have not been submitted.

In this case, the application was determined to be deficient in the following respect(s):

01. No fee submitted - please refer to the scale of fees or the ePlanning fee calculator below to find out how much you need to pay. You can pay using credit/debit card, guidelines are on our Edinburgh website - <https://www.edinburgh.gov.uk/planning-applications-1/apply-planning-permission/3>

02. Location plan required - at scale 1:1250 or 1:2500 for larger sites. The application site boundary must be accurately outlined in RED and any other surrounding land under the same ownership as the application site must be outlined in BLUE. Please refer to Appendix 2 of the validation guidance below for full requirements.

[Scale of fees](#)

[Planning fee for short term let applications](#)

[ePlanning fee calculator](#)

[Validation Guidance](#)

You should note that your application cannot be registered until all the necessary additional information, forms and signatures have been submitted, and have been assessed as being correct. If the deficiencies are not corrected within 21 days of the date of this letter, the application will be returned to you. Any fee submitted will also be returned to you.

If you wish to discuss any of the issues raised please contact directly at .

Yours faithfully

Evelyn Smith

Street Naming Technician