

Mrs Samia Bayeh.  
12 Coates Gardens  
Edinburgh  
EH12 5LB

**Date:** 5 February 2024

**Your Ref:**

Dear Sir/Madam

**TOWN AND COUNTRY PLANNING SCOTLAND ACT 1997  
PROPERTY USED AS HMO LODGINGS. AT 12 COATES GARDENS, NEW  
TOWN, EDINBURGH, EH12 5LB  
REFERENCE NUMBER: 24/00488/CLE**

**INCOMPLETE APPLICATION**

Your application was assessed as incomplete on 05.02.2024.

Please take note of the following information if you are required to make additional payment or submit additional documents

**Planning Application No: 24/00488/CLE  
Scottish Government No: 100659409-001**

An incomplete application is one where the information submitted is either not sufficient to allow a proper assessment of the application or the proper certification/fees have not been submitted.

In this case, the application was determined to be deficient in the following respect(s):

- 01. A revised location plan is to be provided.**
- 02. Floor plans required - at a scale of 1:50 or 1:100. Please refer to Appendix 2 of the validation guidance below for full requirements.**
- 03. Fee deficient - please refer to the scale of fees or the ePlanning fee calculator below to find out how much you need to pay. You can pay using credit/debit card, guidelines are on our Edinburgh website - <https://www.edinburgh.gov.uk/planning-applications-1/apply-planning-permission/3>**

[Scale of fees](#)

[Planning fee for short term let applications](#)

[ePlanning fee calculator](#)

[Validation Guidance](#)

You should note that your application cannot be registered until all the necessary additional information, forms and signatures have been submitted, and have been assessed as being correct. If the deficiencies are not corrected within 21 days of the date of this letter, the application will be returned to you. Any fee submitted will also be returned to you.

If you wish to discuss any of the issues raised please contact Stephen Leslie directly at [stephen.leslie@edinburgh.gov.uk](mailto:stephen.leslie@edinburgh.gov.uk).

Yours faithfully

*Stephen Leslie*

**Planning Technician**