

Bracknell Forest Council  
 Place, Planning and Regeneration  
 Time Square, Market Street, Bracknell, RG12 1JD  
 Tel: (01344) 352000  
 Email: customer.services@bracknell-forest.gov.uk

**RECEIVED**

24/00034/LB

19/01/2024



**Bracknell  
 Forest  
 Council**

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

## Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

## Applicant Details

### Name/Company

Title

Mr

First name

Richard

Surname

Keay

Company Name

Keay Roofing Services LTD

### Address

Address line 1

Nuts Close

Address line 2

Common Road

Address line 3

Eton Wick

Town/City

County

Country

United Kingdom

Postcode

SL4 6QY

Are you an agent acting on behalf of the applicant?

- Yes  
 No

### Contact Details

Primary number

[REDACTED]

Secondary number

Fax number

Email address

## Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Please note there are no proposals to alter, extend or demolish, this is simply replacing like for like as proposed below:

Stripping back the roof, to bare rafter 50% of it.  
Carrying out a restoration.

Please note I will upload our full proposal wording to the documents section.

Has the development or work already been started without consent?

- Yes  
 No

## Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- Don't know  
 Grade I  
 Grade II\*  
 Grade II

Is it an ecclesiastical building?

- Don't know  
 Yes  
 No

## Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- Yes  
 No

## Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

Yes

No

## Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

Yes

No

## Listed Building Alterations

Do the proposed works include alterations to a listed building?

Yes

No

## Materials

Does the proposed development require any materials to be used?

Yes

No

**Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded**

**Type:**

Roof covering

**Existing materials and finishes:**

Lime mortar mix, Hand made clay plain tiles, Breathable membrane. 5u felt, Weather treated battens,

**Proposed materials and finishes:**

Lime mortar mix, Hand made clay plain tiles, Breathable Membrane. 5u felt, Weather treated battens, Bitumen torch on overlay system in signature felt, Multifuel vented bird guard,

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

If Yes, please state references for the plans, drawings and/or design and access statement

Existing drawings

Design and access statement

## Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

Yes

No

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes  
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- Yes  
 No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes  
 No

## Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- Yes  
 No

If No, can you give appropriate notice to all the other owners?

- Yes  
 No

# Certificate Of Ownership - Certificate B

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Owner

**Name of Owner:**

**House name:**

Oxford Cottage Farm

**Number:**

**Suffix:**

**Address line 1:**

Winkfield Lane

**Address Line 2:**

Winkfield

**Town/City:**

Windsor

**Postcode:**

SL4 4QS

**Date notice served (DD/MM/YYYY):**

19/01/2024

**Person Family Name:**

Person Role

The Applicant

The Agent

Title

Mr

First Name

Richard

Surname

Keay

Declaration Date

19/01/2024

Declaration made

## Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Richard Keay

Date

19/01/2024