



P Waldron
c/o Mr Leigh Brooks
BWP Architects
10, Borelli Yard
Farnham
GU9 7NU
United Kingdom

Our Ref: SDNP/24/00623/NMA
Contact: Esther Gordon
Tel. No.: [REDACTED]

13th February 2024

**Town and Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure)
(England) Order 2015**

Dear Sir/Madam

Applicant: P Waldron c/o Mr Leigh Brooks
BWP Architects
Proposal: As detailed in attached cover letter GCL2304-02a-WCC-01
Location: Gages Close , Main Road, Itchen Abbas, Hampshire, SO21 1AX

I refer to the above application received on the 14th February 2024.

This proposal is within the South Downs National Park. The application will be dealt with and determined by Winchester City Council acting as an agent for the South Downs National Park Authority (SDNPA), unless it is to be determined, or 'called in', by the SDNPA. If this happens you will be notified accordingly.

The contact details for the team handling your submission, and to whom all enquiries should be sent is as follows:

Planning Applications, Winchester City Council,
PO Box 497, City Offices, Winchester, SO23 3DD

Please quote reference number SDNP/24/00623/NMA in all communications.

I regret to inform you that we are unable to validate your application and require the following information or documentation:

1. The fee submitted with the application is considered to be insufficient. The fee calculated for this application is 293.00 and a further payment of 293.00 is required. The department cannot progress the application until the full fee is paid.

The statutory national requirements and the local validation requirements (as supported by national and local policy) are set out on our local validation list which can be viewed at the following link
Planning Applications, Winchester City Council,
PO Box 497, City Offices, Winchester, SO23 3DD

<https://www.southdowns.gov.uk/planning/making-an-application/local-validation-list/>

Whilst we endeavour to take a proportionate approach to our validation requirements, you may consider that some matters requested are not relevant, and we would therefore require a statement justifying their exclusion in this case.

To make your application valid we would be grateful if you could address the matters listed above by **12th March 2024**. If you need more than 28 days, then please contact the officer noted below as soon as possible, in order that we can adjust the expected response date.

Please send any further documents or plans requested above to the address shown on the first page of this letter, or send them electronically to Sdplanning@winchester.gov.uk.

If we do not hear from you by the date specified above, we will send one reminder before closing the case file as incomplete.

