

Woking Borough Council  
 Civic Offices  
 Gloucester Square  
 Woking  
 Surrey  
 GU21 6YL



## Householder Application for Planning Permission for works or extension to a dwelling

### Town and Country Planning Act 1990 (as amended)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Site Location

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)  Northing (y)

Description

## Applicant Details

### Name/Company

Title

Mr

First name

Hassan

Surname

Minhas

Company Name

### Address

Address line 1

45 Merrivale Gardens

Address line 2

Address line 3

Town/City

Woking

County

Surrey

Country

Postcode

GU21 3LX

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

Secondary number

Fax number

Email address

## Agent Details

### Name/Company

Title

First name

Surname

Company Name

### Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

## Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## Description of Proposed Works

Please describe the proposed works

First floor side extension, single storey extensions and loft conversion

Has the work already been started without consent?

Yes

No

## Materials

Does the proposed development require any materials to be used externally?

Yes

No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

**Type:**

Walls

**Existing materials and finishes:**

Facing brick

**Proposed materials and finishes:**

Facing brick to walls and tile-hanging to dormer walls

**Type:**

Roof

**Existing materials and finishes:**

Concrete tiles

**Proposed materials and finishes:**

Concrete tiles to pitched roof, EPDM to dormer roof

**Type:**

Windows

**Existing materials and finishes:**

UPVC

**Proposed materials and finishes:**

UPVC

**Type:**

Doors

**Existing materials and finishes:**

UPVC

**Proposed materials and finishes:**

UPVC

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes

No

## Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

Yes

No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes

No

## Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- Yes  
 No

Is a new or altered pedestrian access proposed to or from the public highway?

- Yes  
 No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- Yes  
 No

## Parking

Will the proposed works affect existing car parking arrangements?

- Yes  
 No

If Yes, please describe:

Additional bedroom is being created. There are 3 off-street parking spaces

## Biodiversity net gain

Householder developments are currently exempt from biodiversity net gain requirements.

However, this exemption still needs to be confirmed by the applicant or agent when making a householder planning permission application.

I/we confirm that the proposed development, if granted permission, would be exempt from the general biodiversity gain condition.

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 (as amended) sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'general biodiversity gain condition'.

However, the 'general biodiversity gain condition' does not apply in relation to planning permission for a development which is the subject of a householder application, within the meaning of Article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- Yes  
 No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent  
 The applicant  
 Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes

No

**If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):**

Officer name:

Title

\*\*\*\*\* REDACTED \*\*\*\*\*

First Name

\*\*\*\*\* REDACTED \*\*\*\*\*

Surname

\*\*\*\*\* REDACTED \*\*\*\*\*

Reference

PREAPH/2023/0028

Date (must be pre-application submission)

04/12/2023

Details of the pre-application advice received

**Conclusion**

By virtue of the scale, mass and bulk of the proposed side extension, the resultant dwelling would appear inconsistent within the street scene of Merrivale Gardens as the resultant frontage of the terraced dwellings would appear unbalanced. The extensions would therefore not appear sympathetic to the host dwelling or the locality in general. The proposed development is likely to have an adverse impact on character of the street scene and the proposal is therefore detrimental to the visual amenity of the street scene and locality in general and thus would be contrary to Policies CS21 of the Woking Core Strategy (2012), the Outlook, Amenity, Privacy and Daylight SPD (2022), the Woking Design SPD (2015) and the NPPF (2023).

Though the proposed block plan illustrated that the works may include an extension to the site's existing hardstanding, it is advised that this too would require planning permission. In the absence of detailed information to this effect, it has not been possible to assess this. The development would therefore result in a deficit of 1 vehicle parking spaces for the resultant dwelling. The proposal is therefore contrary to Policy CS18 and CS21 of the Woking Core Strategy (2012) and Supplementary Planning Document 'Parking Standards' (2018).

For the reasons detailed above and throughout this report, I would advise that a planning application for the proposed development is likely to be viewed unfavourably in its current form. As such, I would advise that the scale, mass and bulk of the extensions and the parking is reconsidered.

A site visit conducted as part of a planning application would fully assess the impact on neighbouring properties with regards to loss of daylight, loss of privacy and overbearing impact.

Please note that the advice given represents an Officer's informal opinion based on the information you have submitted, and without the benefit of a site visit (which would be undertaken during assessment of any planning application) and is not intended to bind the Local Planning Authority's decision-making powers on any formally submitted application. All submitted applications will be the subject of publicity and consultation in accordance with statutory requirements and the Council's adopted procedures. These, and any other matters which may subsequently come to light, may result in additional issues being raised that are pertinent to the determination of the application. It should also be noted that subsequent alterations to local and national planning policies may affect the advice given.

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- Yes
- No

## Ownership Certificates and Agricultural Land Declaration

### Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- Yes
- No

Is any of the land to which the application relates part of an Agricultural Holding?

- Yes
- No

### Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

**NOTE:** You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- The Applicant
- The Agent

Title

First Name

Surname



Declaration Date

16/02/2024

Declaration made

## Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

Paul Quantrill

Date

16/02/2024