

VALIDATION CHECKLIST CRITERIA

4. APPLICATION FOR PLANNING PERMISSION

NATIONAL REQUIREMENTS

(1 original and 3 copies unless submitted electronically)

Completed application form YES

A location plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North. The site should be edged in red and any other adjoining land owned or controlled by the applicant edged in blue. Location plans should be to a scale of either 1:1250 or 1:2500 YES

A copy of other plans and drawings or information necessary to describe the subject of the application including:

- Block plan of the site showing any site boundaries to a scale of 1:100 or 1:200 YES
- Existing and proposed elevations to a scale of either 1:50 or 1:100 YES
- Existing and proposed floor plans to a scale of either 1:50 or 1:100 YES
- Existing and proposed site sections and finished floor and site levels to a scale of either 1:50 or 1:100 YES
- Roof plans to a scale of either 1:50 or 1:100 YES

Important: drawings annotated "Not to Scale" or "Do Not Scale" or similar wording will result in the application being **invalidated**. All drawings must be drawn true to the stated scale(s).

In addition, where Ownership Certificates B, C or D have been completed, notices as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article YES

Design and access statement (if Major Development or Floorspace exceeds 100m² or more than one or more dwelling in a Designated Area)

If NO why? _____ YES NO

Biodiversity Net Gain:

- Statutory Metric YES NO
- Planning Validation Supporting Statement (Net Gain Statement)

The appropriate fee, see fee sheet

If NO why? _____

YES NO

Fire Statement

If NO why? _____

YES NO

4. APPLICATION FOR PLANNING PERMISSION

LOCAL REQUIREMENTS

(1 original and 3 copies unless submitted electronically)

Supporting planning statement, Regeneration Statement and Sustainability appraisal

If NO why? _____

YES NO

Transport assessment

If NO why? _____

YES NO

Draft travel plan

If NO why? _____

YES NO

Planning obligations

If NO why? _____

YES NO

Flood risk assessment

If NO why? _____

YES NO

Flood Risk Matrix: [Flood risk information | Flood risk information | Borough Council of King's Lynn & West Norfolk \(west-norfolk.gov.uk\)](#) – required for all Flood Risk Areas, including FZ2, FZ3, FZ3a, Tidal, Fluvial, Reservoir, Climate Change and other levels of flood risk. Please see the Council's website for Flooding Information at [index map.pdf \(west-norfolk.gov.uk\)](#)

YES

Retail assessment

If NO why? _____

YES NO

Open space assessment

YES NO

If NO why? _____

Landscaping details

YES NO

If NO why? _____

Heritage statement (including Historical, Archaeological features and Scheduled Ancient Monuments)

YES NO

If NO why? _____

Nature conservation / Ecological assessment / Natural Beauty

YES NO

If NO why? _____

Noise impact assessment

YES NO

If NO why? _____

Air quality assessment

YES NO

If NO why? _____

Assessment of the treatment of foul sewage & surface water (incl. SuDS)

YES NO

If NO why? _____

Utilities statement

YES NO

If NO why? _____

Ventilation, Extraction details and Refuse disposal details

YES NO

If NO why? _____

Structural survey

YES NO

If NO why? _____

Lighting scheme / Light pollution assessment

YES NO

If NO why? _____

Contaminated Land assessment (as from 1 October 2008)

YES NO

If NO why? _____

Carbon Dioxide Emissions and Energy Performance (only for Major applications)

YES NO

If NO why? _____

Sustainable Drainage System (only for Major applications)

YES NO

If NO why? _____

GIRAMS Contribution

- Monitoring and mitigation fee included with application, OR

YES NO

- Unilateral Undertaking

YES NO

If NO to both why? _____

GIRAMS S111 Form (to be accompanied with GIRAMS Payment)

YES NO

Shadow Habitat Regulations Assessment (HRA)

YES

Community Infrastructure Levy (CIL) Form 0 – additional information requirement form

- Additional information requirement form is available on the Planning Portal website

YES NO

https://www.planningportal.co.uk/info/200126/applications/70/community_infrastructure_levy/2

If NO why? _____

Neighbourhood Plan

Any information required to be submitted by Policy(s) contained within the relevant Neighbourhood Plan

YES NO