



Your ref:	22 Hyde Park Gardens	Please reply to:	Fraser Fikrie
Our ref:	24/00319/LBC	Tel No:	0753424 7967
		Fee Queries:	0207 641 6500;
		Email:	planningreception@westminster.gov.uk;
Mr Padraic Lucas Anstey Horne & Co Ltd 4 Chiswell St, London EC1Y 4UP United Kingdom		Incomplete Applications Town Planning & Building Control City of Westminster PO Box 732 Redhill, RH1 9FL	
		24 January 2024	

Dear Sir / Madam

TOWN AND COUNTRY PLANNING ACT 1990
 PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

Address: Centre Basement Flat, 18-21 Hyde Park Gardens, London, W2 2LY,

Proposal: Redecoration works to the external walls and boundaries with associated render and brickwork repairs, roof replacement, repairs of the rainwater discharge system to the north elevation.

Thank you for your application received on 17 January 2024. I am writing to inform you that your application is incomplete for the following reason(s):

- 1 -Please clarify the application address as the proposed works relate to the entire building/s but application address refers to 'centre basement flat'
 - Please clarify the site address as the application address states '18-21' Hyde Park Gardens and the drawings and Design and Access statement refer to no.22

- 2 - Rear elevation is un-readable and unclear as the drawings are faint. Need to be the same level of clarity as other elevation drawings
 - The roof plan includes a number of annotations in relation to PV panels, chimneys cowl, rooflights - all of which require further details and need to be included in the description of development on the application form
 - The proposed front elevation drawing does not appear to show the hopper detail as shown on drawing: 'BSC1073_100_05'

- 3 - The extent and detail of the works need to be covered in a schedule of works in order

to assess the acceptability of the scheme.

- 4 - Design and Access Statement states stonework but the building appears to be entirely stucco/brick, please confirm/clarify
- 5 - The replacement door to the north lightwell needs to be included in the description of development
- 6 - Please clarify 'roof replacement' means replacement of existing slates with new
- 7 INFORMATIVE:
 - Please note that any rain water pipe (RWP) replacements must be in cast iron

Please forward this information to the above email address by **21 February 2024**. Please do not forward the requested information separately, as your application will only be progressed when ALL requested information has been received. Please send revised/new information to the email address, not via the planning portal.

The description of development may have been changed to better reflect the proposed works, if you do not agree that this accurately reflects your proposals, please provide an amended description of development when you respond to the above.

If we do not receive this information within four weeks of this notification we shall take no further action on your application. If you require longer than four weeks to submit the revised information, please contact us.

If you'd like to make a payment, please call: 020 7641 6500, or for general enquiries call 020 7641 6000. **Please note, for queries relating to this case, please refer to the officer dealing with your case: details at top of the letter.**

Yours faithfully

Fraser Fikrie

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Note - Please read our Privacy Notice online <https://www.westminster.gov.uk/privacy-notice-planning>

