

Woking Borough Council

Civic Offices, Gloucester Square, Woking, Surrey, GU21 6YL
(01483) 755855
wokbc@woking.gov.uk
www.woking.gov.uk



Mr Jim Guest
Jim Guest Design Ltd
46 Windsor Road
Chobham
Surrey
GU24 8LD

Reference: PLAN/2024/0101

7 February 2024

Dear Sir/Madam,

NOTIFICATION OF NON-RECEIPT OF STATUTORY REQUIREMENTS

Reference: PLAN/2024/0101

Application Type: Householder

Proposal: Erection of a part two storey, part single storey side and rear extension following demolition of the existing rear extension. Alterations to fenestration. Formation of new vehicular access and creation of new hardstanding.

Location: 77 Gloster Road, Old Woking, Woking, Surrey, GU22 9EU,

Thank you for your prior notification application which was received on 5 February 2024.

Having assessed the plans and particulars, I regret to advise you that the application does not comply with the statutory requirements. To enable your application to be accepted, please arrange for the following item(s) marked below to be included and ensure that it is complete in every respect:

1. For clarification, the proposal description would be better described as "Erection of a part two storey, part single storey side and rear extension following demolition of the existing rear extension. Alterations to fenestration. Formation of new vehicular access and creation of new hardstanding." Please confirm your agreement to this altered description.
2. The red line on the 1:1250 site location plan should include the land owned by Surrey County Council highways where the new dropped kerb is to be positioned. Please amend.
3. Certificate A is not applicable as you do not own the land where the dropped kerb is. Please complete Certificate B and serve notice on Surrey County Council highways department.

Applications which do not contain all of the statutory requirements will not be treated as having been received. If we have not received the details required by 6 March 2024 the Council will take no further action regarding the application and it will be returned to you.

If you need any assistance completing your application, please contact me on 01483 74 3843, or developmentmanagement@woking.gov.uk, quoting planning application reference PLAN/2024/0101.

Yours faithfully,

Frances West
Support Officer