

Our Ref: 24/0208/TTCA
Your Ref: Willows pollarding - Feb 2024

15 February 2024



Mrs Vero Pepperrell
35 Black Horse Lane
Swavesey
Cambridgeshire
CB24 4QR

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

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Dear Mrs Pepperrell

South Cambridgeshire District Council
Application for Works to Trees in a Conservation Area

Proposal: 3 x Willows, close to the inside edge of our fence on Taylors Lane - Pollard.

Site address: 35 Black Horse Lane Swavesey Cambridgeshire CB24 4QR

I have checked the above application received on 12 February 2024 and am currently unable to register it as a valid application as it does not meet the requirements detailed on our published validation checklist.

What you need to do

The following item(s) need your attention:

1. Please provide details of the proposed works in metres.

If you are providing revised or additional documents please can you email them to planning@greatercambridgeplanning.org quoting your planning reference number.

A decision on your application will be delayed

Your application will not be registered or formally acknowledged until receipt of the above. Unfortunately this will inevitably delay determination of your application.

If the above has not been received before 29 February 2024 the documents may be returned to you and any fee paid refunded.

If you wish to discuss this request please contact me on the telephone number listed below.

Yours sincerely

Kelly Menezes
Technical Support Officer

Email: Planning@greatercambridgeplanning.org

Direct dial: 01954 713188